MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Teacher

QUALIFICATIONS:
1. Bachelor's Degree from an accredited college
2. Possession of valid credentials for teaching in the State of Ohio
3. Highly Qualified in the area of instruction or be willing to obtain Highly Qualified status
4. Such alternatives to the above qualifications as the Board of Education finds appropriate and acceptable.

REPORTS TO: Principal

JOB GOAL: To inspire and prepare our students to reach their fullest potential in a diverse and dynamic world.

TEACHING RESPONSIBILITIES:

- Demonstrate content knowledge.
- Become familiar with students' background knowledge and experiences in the content area.
- Design lesson plans with clear learning goal(s) which correlate to the course of study.
- Communicate connections between current content, contend learned previously, and/or content that remains to be learned in the future.
- Effectively use a variety of teaching methods, learning activities, and/or instructional materials appropriate for students and aligned with goal(s) of the lesson.
- Create or select evaluation strategies that are appropriate for students and that are aligned with the goal(s) of the lesson.
- Create and maintain an environment of respect and rapport.
- Positively encourage students.
- Communicate challenging learning expectations to each student.
- Establish and maintain consistent and effective standards of appropriate classroom behavior and respond appropriately to misbehavior.
- Provide a safe physical environment conducive to learning.
- Engage learners and encourage them to extend their thinking.
- Communicate learning goal(s) and instructional procedure(s) clearly and accurately to students.

- Ask questions at a variety of levels as appropriate questioning techniques.
- Monitor students' understanding of content and adjust learning activities as the situation demands.
- Integrate technology as a learning tool when appropriate.
- Use instructional time effectively.
- Participate in professional growth activities, according to Individual Personal Development Plan (IPDP).
- Communicate regularly with parents concerning students.
- Establish and maintain professional relationships with colleagues and administrators.
- Be punctual to school and classes.
- Adhere to adopted school policies and Board policies and procedures.
- Maintain accurate, complete and correct records as required by law or District policy or procedure.
- Make provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
- Attend and participate in faculty, grade level and departmental meetings.
- Perform other duties as assigned by building administrator.

ADDITIONAL WORKING CONDITIONS:

Class II - Bloodborne Pathogen Exposure Control Plan - Required tasks normally do not involve exposure to blood or body fluids, but potential exposure may be required as a condition of employment.

While this job description is intended to be an accurate reflection of the job requirements, management reserves the right to modify, add or remove duties from particular jobs and to assign other duties as necessary.

Revised: March, 2010