

**Position Announcement**  
**HCESC-ODE "Ohio Kids Matter" Early Childhood Outreach Coordinator**

The Hamilton County Educational Service [HCESC] on behalf of the Ohio Department of Education [ODE] has an opening for the following position for the 2015-2016 school year:

**"Ohio Kids Matter" Early Childhood Outreach Coordinator**

The location of the position will be the Ohio Department of Education, 25 S. Front Street, Columbus, Ohio 43215. Resumes will be accepted until July 3, 2015 or until the position is filled.

**POSITION DESCRIPTION:**

The state of Ohio plans a multi-faceted, results-oriented family and community engagement campaign to be called, "Ohio Kids Matter," which will launch in late fall of 2015 and run through December 2016. The program is focused on:

- Children being born healthy and staying healthy
- Children being ready for kindergarten

The program is being designed to move families living in poverty to take action on behalf of their children and to create a grassroots groundswell of support to create communities that prioritize early childhood endeavors.

**QUALIFICATIONS:**

Early Childhood outreach coordinator must have an understanding of the early childhood field; good organizational skills, exceptional communication skills, ability to travel across state, willingness to work nights and weekends on occasion. Must possess demonstrated skills and leadership in project management, cross-functional team leadership, strong communication and interpersonal skills, positive attitude and ability to get things done.

**ESSENTIAL FUNCTIONS:**

1. Engage and coordinate interactions with 12 community business, faith-based organizations, and local partners that are in the pilot.
2. Coordinate local events to raise awareness of early childhood issues and services with parents of young children.
3. Coordinate local events to share campaign messages with local businesses, community members, and service organizations which serve children and families.

**Administrative Offices**

11083 Hamilton Avenue  
Cincinnati, Ohio 45231

513.674.4200 (p) / 513.742.8339 (f)

**Center for Early Learning Programs**

924 Waycross Road  
Cincinnati, Ohio 45240

513.674.4200 (p) / 513.851.5747 (f)

**The Learning Center at North Norwood**

5017 Marion Avenue  
Cincinnati, Ohio 45212

513.396.5940 (p) / 513.396.5942 (f)

4. Work with local community partners who serve young children to host events, raise awareness, and educate parents and community members about the importance of early learning.

**SALARY & BENEFITS:**

Salary based on training and experience according to the established salary schedule.

**EQUAL EMPLOYMENT OPPORTUNITY AND ADA STATEMENT:**

The Hamilton County Educational Service Center is an Equal Opportunity Employer and endeavors to provide the highest quality service through employing professionals selected for their competence and expertise. No one will be discriminated against on the basis of color, age, origin, race, gender, religion, marital status, military service or disability.

**Submit Resume with Letter of Interest to:**

Hamilton County Educational Service Center

Vikki Clemons

Executive Director

11083 Hamilton Avenue

Cincinnati, Ohio 45231

E-Mail: [vikki.clemons@hcesc.org](mailto:vikki.clemons@hcesc.org) or Fax: 513.742.8339