

## PERSONNEL

### -Certified Personnel-

#### Job Description

<u>Title</u>	Head Coach
<b>Qualifications:</b>	<ol style="list-style-type: none"><li>1. Holds a valid Kentucky Certification for the position staffed.</li><li>2. Has demonstrated satisfactory teaching ability in certified areas</li><li>3. Has had prior coaching experience or exhibits evidence of knowledge in the sport assigned to coach.</li><li>4. Has the ability to work with all types of students</li><li>5. Has the ability to communicate effectively with students, faculty, school parents, media and the community.</li></ol>
<b>Reports to:</b>	Principal
<b>Job Goal:</b>	To help each participating student achieves h high level of skills, and an appreciation for the values of discipline and sportsmanship, and increased level of self-esteem.
<b>Performance Responsibilities:</b>	<ol style="list-style-type: none"><li>1. Coach's individual participants in the skills necessary for excellent achievement in the sport involved.</li><li>2. Plans and schedules with the Athletic Director a regular program of practice for each season.</li><li>3. Assists the Athletic Director in scheduling all intramural and inter-scholastic contests.</li><li>4. Recommends purchase of equipment, supplies and uniforms, as appropriate.</li><li>5. Maintains necessary attendance forms, insurance records, and similar paperwork as specified by the Athletic Director.</li></ol>

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#### Job Description (Continued)

6. Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are officially present.
7. Enforces the established performance criteria for eligibility in inter-scholastic competition in the assigned sport.
8. Enforces discipline and sportsmanlike behavior at all times and established and oversees penalties for breach of such standards by individual pupils
9. Develops an annual budget request for the sport, in cooperation with the Principal and Athletic Director and administers the annual budget for the sport according to established policies and procedures.
10. Evaluates all assistant coaches who are responsible to him/her and makes recommendations to the Principal and the Athletic Director.
11. Participates in those functions and activities as described in the regular teacher job description.
12. Performs other duties consistent with the position assigned by the Principal.

#### PHYSICAL

**QUALIFICATIONS:** Shall have the ability to sit, lift, stoop, push, pull, any and all body movements as relates to the job description.

