



GROTON PUBLIC SCHOOLS

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VACANCY

Date Posted: September 30, 2025

Job Title: Community Coordinator

Job ID: 4412

Location: Fitch High School

Start Date: October 2025

Salary/Hours: \$17.35 per hour / 10 hours per week; Some evening hours are required in order to attend school functions

Qualifications: The position requires collaboration and effective communication with the ability to work with the community, parents, central office and school staff.

The appropriate candidate will be highly organized, detail oriented, and possess very strong technology skills and the ability to manage a fast paced environment. Experience with the military community is preferred.

Superior administrative, MS Office, and record keeping skills required.

Application Deadline: October 7, 2025

Application Process:

Internal Candidates should apply online at:

www.grotonschoools.org/joinus

Go to the Internal Applicants box and select the link to submit an internal application/transfer form. In addition, you may upload a current resume.

External Candidates should apply online at:

www.grotonschoools.org/joinus

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