

GROTON PUBLIC SCHOOLS

PO BOX K
Groton, CT 06340
(860) 572-2160 Fax (860) 572-2107

Laurie LePine, SPHR
Director of Human Resources
E-mail: hr@groton.k12.ct.us



VACANCY

Date Posted: August 15, 2025

Job Title: Assistant Food Service Director

Job ID: 4366

Location: Groton Public Schools

Start Date: September 2, 2025

Salary/Hours: \$50,000-\$60,000 depending on experience

Qualifications: 3-5 years related experience in managing Public School Food Service operations preferred. Bachelor's degree or equivalent combination of education and experience.

Essential Duties and Responsibilities:

The Assistant Director will assist the Director of Food Services in directing, supervising, managing and coordinating of activities district-wide with the primary focus on the needs of the customers served and compliance with local, state and federal laws/regulations pertaining to student dietary needs and sanitation/safety codes along with the United States Department of Agriculture (USDA)/Connecticut Department of Education (CSDE) requirements.

- Supervises all food service personnel assigned to various schools directly or through coordination with the Kitchen Managers.
- Assists in planning and making recommendations for budget and fiscal requirements and needs for the programming
- Assists the Director in coordinating and supervising all Food Service operations within the district.
- Perform other duties as assigned or requested to contribute to the efficient operation of the Food Services Department and Groton Public Schools.

**Application
Deadline:**
**Application
Process:**

August 24, 2025

Internal Candidates should apply online at:
www.grotonschools.org/joinus

Go to the Internal Applicants box and select the link to submit an internal application/transfer form. In addition, you may upload a current resume.

External Candidates should apply online at:
www.grotonschools.org/joinus

Groton Public Schools is an Affirmative Action/Equal Opportunity Employer

Groton Public Schools mission is to cultivate an environment of diversity, equity and inclusiveness. We strive to foster culturally responsive policies and practices to ensure all groups feel valued, actively engaged and empowered.