

School Nutrition Stellar Sub Job Description



Job Title:	School Nutrition Stellar Sub	Job Category:	Support Staff
Compensation Schedule:	School Nutrition Program Schedule	Job Code/ Req#:	1173
HR Contact:	770-534-1080 ext 10203	Work Schedule:	182 Days
Reports to:	School Nutrition Manager, Principal	Position Type:	Part-time
Posting URL:	https://www.applitrack.com/hallcounty/onlineapp/default.aspx?Category=Support+Staff&subcategory=Stellar+Substitute+Cafeteria+Assistant		

Job Description

ROLE AND RESPONSIBILITIES

- Reports to work promptly and leaves on time
- Adheres to work hours and clocks in/out correctly
- Prepares, cooks, serves, and stores food in accordance with accepted Hall County procedures
- Follows the daily work schedules accurately, promptly and efficiently
- Follows standardized recipes for food preparation when available
- Follows proper safety & sanitation procedures
- Keeps work area neat & clean
- Participates in clean-up at the end of the day
- Is able to perform all the physical demands of the job including but not limited to lifting, mopping, carrying & storing
- Is familiar with and supports school nutrition objectives, policies and procedures
- Maintains a positive attitude towards the job, fellow workers, school staff, students and guests
- Meets Hall County School Nutrition Program personnel standards, requirements and conditions of employment
- Refers all concerns & problems to the School Nutrition Manager
- Is committed to serving quality food
- Shows initiative and looks for ways to improve job performance
- Cares for equipment properly and promptly reports faulty equipment to the School Nutrition Manager
- Works independently and as a team member
- Accepts added responsibility and performs other duties assigned by the School Nutrition Manager
- Accepts direction from School Nutrition Manager and follows instructions
- Attends in-service annually
- Additional duties may include financial accountability and computer transactions

EDUCATION & TRAINING

- High School Diploma or GED preferred
- Successful completion of training required by the USDA Professional Standards, Georgia Department of Education and Hall County School Nutrition within twelve months of initial employment

REQUIRED COMPETENCIES

- Ability to work well with fellow employees, teachers and student
- Must be able to read, write and understand recipes, instructions and labels
- Must be able to properly lift / carry up to 40 pounds

WORK EXPERIENCE

- Food service experience preferred
- Evaluated on an individual basis

TERMS OF EMPLOYMENT

- 182 Days based on school calendar
- Flexibility in the number and time of assigned hours

This institution is an equal opportunity provider.