

CDL License

Secretaries may be reimbursed for obtaining their CDL license at the time of completion. The reimbursement costs shall include the cost of the class, driving, CDL skills test, and renewal cost of the license. Reimbursement shall be made within 60 days of demonstration of receipt of CDL license. Secretaries must remain employed with the District for one year after receipt of reimbursement or shall be required to repay 100% of the reimbursement to the District. To remain eligible for reimbursement of the license renewal, secretaries must volunteer for a minimum of three routes per year.

Secretaries shall not be assigned to drive during their regularly assigned work hours unless it is a health or safety emergency. If assigned to drive for a health or safety emergency the secretary shall be changed in grade up to \$35 per hour for the trip. Secretaries may volunteer for trips outside the regular work hours and workdays. Secretaries that are assigned to drive a bus shall be paid \$35 per hour.