



March 24, 2026

INTERNAL

PLEASE POST!

Part-time Positions: Summer 2026

Summer Program Paraprofessional
(Located at Horizon High)

Monday, Tuesday, Wednesday, Thursday 8:00AM – 12:00PM (July 4th OFF)
Program runs from June 22nd - July 23rd

Summer Paraprofessional Duties and Responsibilities

- Meet the social and emotional learning needs of students so that they are receptive to learning.
- Provide flexible opportunities to earn course credit.
- Refocus chronic disengaged student population with positive school interactions and experiences.
- Provide experiential learning not typically provided during the normal school year.
- Increase college and career readiness.

Essential Job Functions and Qualifications

- Provide support for students.
- Facilitate learning and hands-on activities.
- Supervision of students.
- Ability to work on an accelerated schedule.
- Any other duties as assigned by Summer School Site Coordinator.

INTERNAL CANDIDATES

Interested and qualified internal candidates must apply **submitting a letter of interest for Summer Program** via Applitrack at <https://www.applitrack.com/hamtramckschools/onlineapp/>

SALARY: Pay for these assignments will be \$25 per hour.

APPLICATION DEADLINE: Tuesday, April 7, 2026 no later than 4:00 p.m.

The position may be funded through Summer Discovery

- AN EQUAL OPPORTUNITY EMPLOYER -

It is the policy of Hamtramck Public Schools that no person shall on the basis of sex, race, color, religion, age, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination, in employment in any of its programs or activities. Inquiries related to nondiscrimination should be related to the Title IX Coordinators; Director of Human Resources, Hamtramck Public Schools 3201 Roosevelt, Hamtramck MI 48212 Phone 313-892-5170 or Director of State and Federal Funding 9300 Conant, Hamtramck, MI 48212 Phone 313-892-6895. Nondiscrimination inquiries related to disability should be directed to Section 504 Coordinator, Director of Student Services, 9300 Conant, Hamtramck, MI 48212 Phone 313-892-2037.