

**HARNETT COUNTY SCHOOLS
POSITION AVAILABILITY**

POSITION: **COMPUTER TECHNICIAN II**

REPORTS TO: Chief Technology Officer

SALARY: Hiring range: \$30,000 to \$35,000

EMPLOYMENT

DATE: Immediately

APPLICATION

DEADLINE: June 29, 2015.

CONTACT

PERSON: Jeff Pittman, Chief Technology Officer
Harnett County Schools
PO Box 1029
Lillington, NC 27546
jpittman@harnett.k12.nc.us

NATURE OF WORK

The Technology Technician II supports and maintains both administrative and instructional computers (PC and Macintosh), software, and networks. This work includes repair of all technology-related equipment. Employee provides on-site assistance in classrooms, media centers, computer labs, and administrative offices. Employee identifies problems and takes appropriate corrective action. Employee installs and upgrades all technology-related equipment in network and stand-alone environments. Typically, this employee will provide first response support from the system level for the maintenance and operation of computers, software, and networks at the building level. Employee is assigned to specific schools to provide support; however, the employee collaborates with other technicians in other schools on projects as needed.

ILLUSTRATIVE EXAMPLES OF WORK

- Performs tasks as assigned by the Chief Technology Officer and/or Network Administrator.
- Network wiring – installation and termination
- Installs software, upgrades and patches
- Deploys new hardware such as: servers, desktop computers, peripherals, and network electronics
- Ensures the maintenance of all computers, software, and local area networks by monitoring performance
- Repairs, maintains, and upgrades technology-related equipment
- Provides training on new technologies to school personnel as needed
- Reads and interprets schematics, wiring diagrams, and manuals
- Operates standard and specialized electronic devices in testing and troubleshooting computers and other technology-related equipment
- Maintains an inventory of electronic components needed to make timely repairs
- Uses a work-order tracking system for routine repair and maintenance of equipment

- Attends classes and seminars to enhance knowledge of equipment and operating systems
- Performs other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES

- Strong knowledge of computers and related technologies
- General knowledge of components of local area networks
- Understanding of mechanical, electronic, and computer principles as applied to the repair and maintenance of computers and peripherals
- Ability to communicate effectively with all levels of technology users
- Ability to establish and maintain effective working relationships
- Ability to do network wiring (Category 5 or 6, and fiber)
- North Carolina Driver License with a clean driving record
- Ability to lift 50 pounds

SUGGESTED TRAINING AND EXPERIENCE

- Associate's degree in Computer Science or related field.
- Two years' experience in a network environment or any equivalent combination of training and experience.
- Current Microsoft or Apple technical certification is preferred.
- Combined Microsoft and Macintosh OSX server/desktop operating system expertise will be viewed as a strength.

Please visit the Employment section of the Harnett County Schools website at <http://www.harnett.k12.nc.us> to apply for this position and to complete all required paperwork.

Applicants are welcome to forward a copy of their current resume to Natalie Ferrell (email: nferrell@harnett.k12.nc.us or fax: (910) 814-1484 for inclusion with the online application; however, an online application must be completed.

Harnett County Schools is an Equal Opportunity Employer.