JOB ID: N668-2021

POSTING DATE: October 13, 2020
CLOSING DATE: October 26, 2020

POSITION: Head Custodian II – Burns Latino Studies Academy

REPORTS TO: Principal and Custodial Manager

POSITION SUMMARY:
This position oversees and participates in the routine maintenance and housekeeping of a public building by inspecting the cleaning work done by custodial staff, performing routine maintenance tasks, and performing related work as required.

SKILLS, KNOWLEDGE, QUALIFICATIONS, AND EXPERIENCE:
- High School diploma or GED required
- Three years’ experience in building cleaning and performance of maintenance tasks
- Previous supervisory work preferred
- Knowledge of modern building cleaning methods, materials and equipment
- Knowledge of the operation and maintenance of a low-pressure boiler and standard plumbing equipment
- Ability to maintain and organize records
- Ability to establish and maintain effective working relationships with employees, school principals, other school staff, as well as with the public
- Must be able to work within difficult time constraints and under stressful conditions

CERTIFICATION REQUIREMENTS:
None

SALARY AND TERMS OF EMPLOYMENT:

UNION AFFILIATION:
Local 566 American Federation of State, Municipal and County Employees, AFS-CME

APPLICATION PROCEDURE:
All current internal and external applicants must submit an online application. To apply, please visit http://www.applitrack.com/hartfordschools/onlineapp and follow the appropriate link.

Position Subject to Available Funding
An Equal Employment Opportunity and Affirmative Action Employer, M/F/V/D