



Hays Consolidated Independent School District

Job Title: Monitor I (Lunchroom)

Wage/Hour Status: Non-exempt

Reports to: Campus Administrator

Pay Grade: AU01, 2-3.75h; 170 days

Dept./School: Assigned campus

Date Revised: December 2024

Primary Purpose:

Facilitate order among students in the cafeteria during lunch periods.

Qualifications:

Education/Certification:

None

Special Knowledge/Skills:

Ability to work well with children

Ability to communicate effectively

Experience:

Some experience working with children, preferred

Major Responsibilities and Duties:

1. Monitor student behavior during lunch periods to ensure compliance with district and campus policy.
2. Monitor activity in gender-appropriate cafeteria restrooms.
3. Assist with orderly evacuation of students in the event of an emergency.
4. Assist children with infrequent needs such as unexpected illness or injury.
5. Assist with cafeteria clean-up, including table roll-away.
6. Attend training courses applicable to the responsibilities of the position.
7. Report accidents involving students and summon help.

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Handheld traffic signs, traffic cones, reflective safety attire.

Posture: Prolonged standing.

Motion: Constant walking, grasping/squeezing, wrist flexion/extension, reaching.

Lifting: Light lifting (less than 15 lbs.).

Environment: Work outside; prolonged exposure to extreme temperatures, sunlight, and humidity; constant exposure to noise and vehicle exhaust; work around moving vehicles; work on slippery and uneven surfaces; work with frequent interruptions; may work alone.

Mental Demands: Maintain emotional control under stress.

EEOC Statement:

Hays Consolidated I.S.D. will not discriminate against any person in employment or exclude any person from participating in or receiving benefits of any of its activities or programs on any basis prohibited on the bases of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin,

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Employee Name (please print)	Date
Employee Signature	Badge #