



Hays Consolidated Independent School District

Job Title: Monitor I (Crossing Guard)

Wage/Hour Status: Nonexempt

Reports to: Principal or Assistant Principal

Pay Grade: AU04

Dept./School: Assigned campus

Date Revised: 3/2/2020

Primary Purpose:

Work under minimal supervision to assist children and others to safely cross the street at assigned intersections during designated hours.

Qualifications:

Education/Certification:

None

Special Knowledge/Skills:

Basic knowledge of traffic safety regulations

Ability to identify and respond quickly to traffic safety hazards

Ability to communicate instructions effectively to both children and adults

Ability to read, understand, and follow written instructions

Experience:

None

Major Responsibilities and Duties:

1. Assist children and other community members to safely cross the street at assigned intersections during designated hours.
2. Identify potential traffic safety hazards and respond quickly to protect children and avoid incidents.
3. Ensure a smooth and expedient flow of both vehicular and foot traffic.
4. Follow and uphold district safety requirements and report traffic violations and student misconduct in accordance with district procedures.
5. Communicate safety and traffic rules to students and parents as needed.
6. Correct unsafe conditions when possible and report any conditions that are not correctable to supervisor as soon as practicable.
7. Follow district safety protocols and emergency procedures.

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Handheld traffic signs, traffic cones, reflective safety attire.

Posture: Prolonged standing.

Motion: Constant walking, grasping/squeezing, wrist flexion/extension, reaching.

Lifting: Light lifting (less than 15 lbs.).

Environment: Work outside; prolonged exposure to extreme temperatures, sunlight, and humidity; constant exposure to noise and vehicle exhaust; work around moving vehicles; work on slippery and uneven surfaces; work with frequent interruptions; may work alone.

Mental Demands: Maintain emotional control under stress.

EEOC Statement:

Hays Consolidated I.S.D. will not discriminate against any person in employment or exclude any person from participating in or receiving benefits of any of its activities or programs on any basis prohibited on the bases of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other non-merit based factor. These protections extend to all management practices and decisions, including recruitment and hiring practices, appraisal systems, promotions, and training and career development programs.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. Positions are extended annually based upon availability of funding.

Signature indicates acknowledgement of the receipt of aforementioned information.

Employee Name (please print)

Date

Employee Signature

Badge #