



# Hays Consolidated Independent School District

## Department of Human Resources

**Job Title:** Plumber

**Wage/Hour Status:** Non-exempt

**Reports to:** Supervisor of Plumbing

**Pay Grade:** AU06, 8h, 248 days

**Dept./School:** Maintenance and Operations (M & O)

**Date Revised:** March 2025

### Primary Purpose:

Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.

### Qualifications:

#### Minimum Education/Certification:

High School diploma or equivalent  
Texas journeyman plumber's license - preferred, Tradesman acceptable  
Clear and valid Texas driver's license  
Annual continued education refresher course in plumbing

#### Special Knowledge/Skills:

Knowledge of plumbing repairs, maintenance, and installation techniques  
Knowledge of plumbing codes  
Ability to read and interpret blueprints, diagrams, schematics, and written reference material  
Ability to diagnose and resolve problems

#### Experience

Four (4) years of experience in plumbing field

### Major Responsibilities and Duties:

1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage and gas systems according to specifications and plumbing codes.
2. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment including sinks, commodes, and water heaters.
3. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders.
4. Repair and replace pipes, fittings, fixtures and water heaters.
5. Modify and install new water, gas, and air lines.
6. Maintain and repair plumbing fixtures and valves, sewage pumps and gas lines.
7. Repair equipment that incorporates gas and/or water consumption.
8. Detect needed repairs on buildings, grounds, and equipment by following established inspection procedures.
9. Inspect jobs upon completion and ensure areas are clean.
10. Work with building principals and supervisors to complete projects.
11. Respond to emergency calls as needed.
12. Update work orders daily through CMMS and close upon completion.

### Safety

13. Perform preventative maintenance on tools and ship equipment and ensure that equipment is in safe operating condition.
14. Follow established safety procedures and techniques to perform job duties including lifting and climbing. Operate tools and equipment according to established safety procedures.
15. Correct unsafe conditions in work area and promptly report any conditions that are not immediately correctable to supervisor.

- 16. Follow established procedures for locking, checking and safeguarding facilities.
- 17. Follow district safety protocols and emergency procedures.

**Supervisory Responsibilities:**

None

**Mental Demands/Physical Demands/Environmental Factors:**

**Tools/Equipment Used:** Plumbing tools and equipment including pipe bender, propane torch; hand tools; power tools; heavy equipment including forklift, lifts, trencher, backhoe; light truck or van.

**Posture:** Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions.

**Motion:** Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

**Lifting:** Heavy lifting and carrying (50 pounds and over) on a daily basis

**Environment:** Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration, and electrical hazards; work around machinery with moving parts; may work in tight or enclosed spaces; may work along; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel

**Mental Demands:** Maintain emotional control under stress

**EEOC Statement:**

Hays Consolidated I.S.D. will not discriminate against any person in employment or exclude any person from participating in or receiving benefits of any of its activities or programs on any basis prohibited on the bases of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other non-merit based factor. These protections extend to all management practices and decisions, including recruitment and hiring practices, appraisal systems, promotions, and training and career development programs.

---

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. Positions are extended annually based upon availability of funding.

Signature of acknowledgement indicates a receipt of aforementioned information.

\_\_\_\_\_  
Employee Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Badge #