



Hays Consolidated Independent School District

Department of Human Resources

Job Title: Teacher – Head Band Director

Wage/Hour Status: Exempt

Reports to: Campus Principal

Pay Grade: Teacher Schedule / 187 Days

Dept./School: Middle School Campus

Date Revised: April 2025

Primary Purpose:

Plan, implement, and evaluate a comprehensive middle school band program that provides students with activities and experiences designed to fulfill their potential for intellectual, emotional, physical, and social growth. Provide leadership and coordination, and facilitate the efficient operation of the middle school band program.

Qualifications:

Education/Certification:

Bachelor's degree from an accredited university in music education
Valid Texas teaching certificate with appropriate content area

Special Knowledge/Skills:

Knowledge of and expertise in overall operation of middle school band program
Ability to manage budget and personnel
Knowledge of state, UIL, and TMEA policies governing band activities
Ability to interpret policy, procedures, and data
Strong communication, public relations and interpersonal skills
Expertise on one or more instruments; fundamental technique in all band instruments (woodwind, brass, percussion)
Ability to successfully organize, manage, promote, and instruct a quality middle school band program
Instrumental conducting skill
Ability to communicate effectively (verbal and written)
Ability to coordinate campus functions
Ability to maintain emotional control under stress
Member of Texas Music Educators Associations

Experience:

Student teaching, approved internship, or related work experience

Major Responsibilities and Duties:

Instructional Strategies

1. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for differences in individual student differences.
2. Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and needs of students assigned and present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.

3. Conduct assessment of student learning styles and use results to plan instructional activities.
4. Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
5. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
6. Plan and assign work to instructional aide(s) and volunteer(s) and oversee completion.

Student Growth and Development

1. Conduct ongoing assessment of student achievement through formal and informal testing.
2. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
3. Be a positive role model for students; support mission of school district.

Classroom Management and Organization

1. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
2. Manage student behavior in accordance with Student Code of Conduct and student handbook.
3. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
4. Assist in selecting books, equipment, and other instructional materials.
5. Compile, maintain, and file all reports, records, and other documents required.

Communication

1. Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

Professional Growth and Development

1. Participate in staff development activities to improve job-related skills.
2. Comply with state, district, and school regulations and policies for classroom teachers.
3. Attend and participate in faculty meetings and serve on staff committees as required.

Other

1. Follow district safety protocols and emergency procedures.

Supervisory Responsibilities:

Direct the work of assigned instructional aide(s).

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Frequent district travel and occasional in state travel. Frequent prolonged and irregular hours required on evenings and weekends throughout the year. Frequent heavy lifting and/or moving heavy objects.

EEOC Statement:

Hays Consolidated I.S.D. will not discriminate against any person in employment or exclude any person from participating in or receiving benefits of any of its activities or programs on any basis prohibited on the bases of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other non-merit based factor. These protections extend to all management practices and decisions, including recruitment and hiring practices, appraisal systems, promotions, and training and career development programs.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. Positions are extended annually based upon availability of funding.

Signature of acknowledgement indicates a receipt of aforementioned information.

Employee Name (please print)

Date

Employee Signature

Badge #