

TITLE***TEACHER - CAREER & TECHNICAL EDUCATION*****QUALIFICATIONS**

1. Minimum bachelor's degree; RN Preferred
2. Valid teacher's license with appropriate endorsement, 577 - Health Science/Occupations, 720 - Health Science 6-12
3. Strong written, verbal, presentation, and interpersonal skills
4. Computer utilization skills
5. Meets health and physical requirements

JOB GOAL

To teach students the basic skills and knowledge applicable to specific occupations and to instill in each student safe working habits

ESSENTIAL FUNCTIONS

1. Instructs students in subject matter using various teaching methods such as lecture and demonstration, and uses audiovisual aids and other materials to supplement presentation
2. Prepares teaching outline for course of study and assigns lessons and corrects homework papers
3. Administers tests to evaluate progress, records results, and issues reports to inform parents of student progress
4. Keeps accurate attendance record
5. Maintains discipline in classroom, shop and school
6. Participates in faculty and professional meetings, education conferences, and teacher training workshops
7. Maintains up-to-date class/shop inventory records
8. Maintains shop and class equipment in a safe and workable condition
9. Keeps financial records consistent with school board policy and Tennessee State Financial Management Manual
10. Is able to perform the tasks that he/she teaches
11. Is able to lift at industry standards
12. Works with students, associates, parents, community groups, and business/industry personnel in a cooperative and professional manner
13. Ensures that students are instructed in the safe and proper use of equipment and monitors their use
14. Actively promotes the use of computer/technology to develop learning skills
15. Performs other duties as assigned

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 50 lbs., with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

1. Pushing
2. Pulling
3. Climbing

4. Balancing
5. Stooping
6. Kneeling
7. Reaching
8. Talking
9. Hearing
10. Seeing

TEMPERAMENT (Personal traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity
3. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria
4. Adaptability to dealing with people beyond giving and receiving instruction
5. Adaptability to dealing with students

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. Intelligence: Ability to understand instructions and underlying principles; ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and ideas associated with them
3. Numerical: Ability to perform arithmetic operations quickly and accurately
4. Manual Dexterity: Ability to move the fingers and manipulate small objects with the fingers rapidly and accurately
5. Color Discrimination: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color
6. Spatial: Ability to comprehend forms in space and understand relationships of plane and solid objects

WORK CONDITIONS

May experience some discomfort due to exposure to noise, dust, and hazardous equipment

TERMS OF EMPLOYMENT

1. 200-day contract
2. Teacher salary scale

IMMEDIATE SUPERVISOR

Principal

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

Adopted 07/01/93