

TITLE***SCHOOL CROSSING GUARD*****QUALIFICATIONS**

1. Minimum high school diploma or G.E.D. preferred
2. Able to read, write, speak, and understand English
3. Meets health and physical requirements

JOB GOAL

To provide security and protection for school-age children, parents, and staff in school zones before and after school

ESSENTIAL FUNCTIONS

1. Monitors traffic and traffic signals in school zones to provide safe access to and from school
2. Assists school children and their parents in crossing the street to ensure their safety
3. Directs traffic and notifies motorists not to proceed when children and parents are crossing the street
4. Warns motorists when they are exceeding the speed limit in school zones and/or records their license plate number for subsequent prosecution if children are endangered by their actions
5. Has knowledge of traffic safety laws and regulations pertaining to right of way, speed limits, and school zones
6. Monitors the flow of traffic and observes traffic signals to determine when it is safe for pedestrians to cross the street
7. Directs and stops traffic to allow for the safe passage of school children and parents
8. Notifies police or other appropriate authorities of any situation requiring immediate or prompt attention
9. Assumes responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job
10. Performs the physically demanding aspects of the position and works in all types of weather conditions
11. Interacts with students and parents in a friendly, considerate, and tactful manner
12. Performs other duties as assigned

PHYSICAL DEMANDS

Physical demands that may be required are as follows:

1. Standing
2. Stooping
3. Balancing
4. Reaching
5. Talking
6. Hearing
7. Seeing

8. Running
9. Walking

VOCATIONAL PREPARATION

None required

TEMPERAMENT (Personal traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity
3. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria
4. Adaptability to dealing with people

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. *Intelligence*: Ability to understand instructions and underlying principles; ability to reason and make judgments
2. *Verbal*: Ability to understand meanings of words and ideas associated with them
3. *Manual Dexterity*: Ability to move the fingers and manipulate small objects with the fingers rapidly and accurately
4. *Form Perception*: To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures
5. *Color Discrimination*: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color
6. *Spatial*: Ability to comprehend forms in space and understand relationships of plane and solid objects

WORK CONDITIONS

May experience some degree of discomfort due to exposure to all types of weather; may experience some degree of risk due to proximity of automobile traffic

TERMS OF EMPLOYMENT

1. 180-day contract
2. \$40.00 per day
3. Two hours work per day (one hour before school and one hour after school); specific times to be determined by principal

IMMEDIATE SUPERVISOR

1. Principal
2. Assistant director for administration

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

Adopted 06/2011