

TITLE**CURRICULUM CONTENT SPECIALIST**
(Online Curriculum Coach)**QUALIFICATIONS**

1. Minimum bachelor's degree
2. Valid teacher license
3. Minimum three years teaching experience
4. Meets health and physical requirements

JOB GOAL

To provide intensive training, curriculum platform support, and job-embedded professional development to teachers and administrators in order to build organizational capacity

ESSENTIAL FUNCTIONS

1. Oversees data-driven use and implementation of online curriculum platforms that enhance instruction of core content areas
4. Provides job-embedded professional development for teachers in effective use of online curriculum and platforms to enhance student achievement and growth outcomes
5. Provides follow-up and support for the use of online curriculum
6. Manages online learning programs, ensuring effective instructional delivery and student engagement
7. Facilitates the advancement of professional learning communities in every school
8. Assists in the implementation of online assessment for benchmarking purposes and provides feedback to teachers and administrators
9. Assists in the seamless integration of instructional technology to deliver the new content standards
10. Models the utilization of research-based best practices to integrate technology in meeting the needs of diverse learners
11. Coaches new teachers in implementation of online curriculum platforms
12. Performs other duties as assigned

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 10 lbs. Other physical demands that may be required are as follows:

1. Kneeling
2. Talking
3. Hearing
4. Seeing

TEMPERAMENT (Personal traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity
3. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria
4. Ability to maintain confidentiality of information from professional discussions with teachers and administrators
5. Ability to tactfully deliver constructive criticism and professional recommendations to teachers regarding presentation of content

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. Intelligence: Ability to understand instructions and underlying principles; ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and ideas associated with them
3. Numerical: Ability to perform arithmetic operations quickly and accurately
4. Data Perception: Ability to understand and interpret information presented in the form of graphs, charts, or tables
5. Communication: Ability to effectively communicate in oral and written forms

WORK CONDITIONS

Systemwide position with normal working environment; some travel required

TERMS OF EMPLOYMENT

1. 210-day teacher contract
2. Teacher salary scale

IMMEDIATE SUPERVISOR

Assistant Director for Curriculum and Instruction

GENERAL REQUIREMENT

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.