

JOB DESCRIPTOR
Instructional Lead Teacher (Title I)

DATE: May 2015
Approved June 2015

The Instructional Lead Teacher is directly responsible to the Principal. The Instructional Lead Teacher must be able to perform tasks involving sitting, standing, and walking for prolonged periods of time. Vision, hearing, written, and verbal communications are essential functions in performing required tasks, duties, and responsibilities.

1. Work with all content teachers to help implement research-based strategies identified in the School Improvement Plan.
2. Plan, research, and implement professional development in research-based strategies and interventions with Title I teachers and classroom teachers serving Title I students.
3. Model effective strategies, teach demonstration or collaborative lessons in the classroom, and coach effective research-based instructional strategies in classrooms serving Title I students.
4. Provide support, coordination, and facilitation for Title I co-teaching teams focusing on Title I students.
5. Lead and coordinate Title I teachers in analyzing both formative and summative assessments, and facilitate the implementation of differentiated instruction based upon the data to increase student achievement for Title I students.
6. Serve as a resource for Title I teachers and Title I co-teaching teams by researching and recommending strategies, ideas, or materials that can enhance instruction and support Title I students failing or at risk of not meeting academic standards.
7. Guide and assist teachers with assessment of students for identification and placement in the Title I program through multi-criteria checklist.
8. Monitor Title I student progress through the identification and support of specific areas of need.
9. Seek ways to collaborate with the administration and the teachers in designing, developing, implementing, and evaluating the instructional goals of the school's improvement plan.
10. Be responsible for any other administrative duties or responsibilities that may be assigned.

Qualifications:

1. Hold, be eligible for, or be in the process of pursuing a minimum of a T-5 Georgia Certificate.
2. Hold Early Childhood Education certification.
3. Minimum of four years of successful teaching experience.
4. Possess teaching experience resulting in an extensive repertoire of knowledge of Scientifically Based research, instructional strategies, the teaching of various content areas, and evaluation and performance assessment.
5. Ability to work well with students, parents, staff, and the community.
6. High integrity, excellent character, and good professional reputation.

Signature

Date

FLSA Status: Exempt