

**Hillsborough Township School District
JOB DESCRIPTION**

Title: School Psychologist

Qualifications: Holds or is eligible for a New Jersey Educational Services certificate with school psychologist endorsement.

Primary Function: The school psychologist is an educational specialist who functions as a member of the child study team to evaluate potentially handicapped pupils and consults with school personnel and parents to provide a school environment conducive to educational achievement and positive social and emotional growth.

Report Level: Child Study Team coordinator
Director of Special Services

Major Duties and Responsibilities:

1. Observes and evaluates pupils referred to the child study team formally or for screening who display symptoms which interfere with learning and/or proper adjustment within the school environment.
2. Provides information about the pupil relative to his/her intellectual functioning, overall personality dynamics and socio-emotional maturity.
3. Participates actively in educational and psychologically related planning for exceptional students in formulations of child study team classification and students' IEPs.
4. Assists in implementation and follow-up of child study team recommendations for individual students in cooperation with the classroom teaching, building principal and parent.
5. Consults in the development, implementation and coordination of special class curriculum.
6. Provides consultation and information to teachers and administrators on mental health related concerns.
7. Provides consultation in district curriculum development.
8. Provides consultation and assistance in developing state and/or federally related education projects.
9. Provides in-school counseling to pupils as deemed appropriate as a result of psychological screening or evaluation.
10. Acts as team leader and coordinates all activities of the child study team to which he/she is assigned.
11. Maintains appropriate case records and adheres to adopted operating procedures of the Hillsborough Child Study Team relative to effective child study team functioning.
12. Maintains professional competence through participation in inservice education activities provided by the district and/or self-selected professional growth activities.

TERMS OF EMPLOYMENT: In accordance with negotiated agreement.

EVALUATION: In accordance with the Board of Education policy.

Approved: 11/17/2008