

TITLE: Elementary Classroom Teacher

Locator: 3:25A

QUALIFICATIONS/SKILLS:

1. Appropriately licensed/certified by the Illinois State Board of Education (Gen Ed K-9 preferred)
2. Bachelor's Degree
3. Completion of required student teaching program
4. Ability to work successfully with diverse populations
5. Competence in the use of technology, diagnostic tools, and other instructional materials
6. Excellent communication skills, both verbal and written
7. Possess strong analytical and problem-solving skills, with the ability to swiftly and accurately understand complex data and perform analysis.
8. Positive attitude and excellent work ethic/organizational skills
9. Excellent interpersonal skills and ability to work well with others
10. Maintain confidentiality of sensitive information
11. High level of professionalism and ethics
12. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

PHYSICAL QUALIFICATIONS:

1. Certificate of good health signed by a licensed physician
2. Able to utilize resources from a variety of computer programs and other work units
3. Must be able to communicate verbally and through email
4. Endurance within a classroom setting; teaching students while standing, sitting, or walking throughout the classroom, building or outside activities with the ability to maneuver in between desks, etc.
5. May entail kneeling or squatting, stooping, and bending from the waist on an occasional to frequent basis on a given day.
6. Must be able to occasionally lift, move, or push items of 50 lbs. such as assisting children or moving/rearranging furniture.
7. Retrieval, use, lifting and storage of teaching material, including books, equipment, assignments, etc.
8. Generally, requires 25% sitting, 25% walking, and 50% standing

REPORTS TO: Building Principal

JOB GOAL: To advocate for all learners, focus on academic achievement, and build on student successes by committing to continuous instructional improvement and providing an environment that supports the social development of all students.

PERFORMANCE RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty proficiently.

1. Demonstrates knowledge of content and pedagogy.
2. Demonstrates knowledge of child growth and development, especially of characteristics of students/children in the age group assigned.

3. Tracks and analyzes student-related data in order to determine course of action, sets goals, and implements strategies resulting in academic achievement.
4. Designs coherent instruction based on district learning targets/initiatives and student data.
5. Designs and administers formative and summative assessments that measure student performance based on established learning targets.
6. Effectively and strategically implements instructional technology into the classroom.
7. Ensures students have appropriate resources to perform various tasks required in the classroom.
8. Creates an environment of respect and rapport.
9. Establishes a culture for learning.
10. Manages classroom procedures that support learning.
11. Establishes standards and manages pupil behavior in order to achieve a safe and functional learning atmosphere in the classroom.
12. Organizes the physical environment so as to promote learning.
13. Communicates effectively with students.
14. Uses appropriate questioning and discussion techniques.
15. Engages students in learning.
16. Exhibits strong knowledge in culturally responsive teaching.
17. Utilizes knowledge of instruction, relevant curriculum, and strategies leading to success for students not meeting grade level standards.
18. Uses assessment information to drive instructional decision-making.
19. Demonstrates flexibility and responsiveness.
20. Reflects on teaching for the purpose of growth and improvement.
21. Evaluates pupils' academic and social growth, keeps appropriate records, and prepares progress reports.
22. Communicates effectively with families in a timely manner on issues of student needs, goals, and growth.
23. Participates in a professional learning community by attending meeting and committees, as needed.
24. Builds positive working relationships with colleagues.
25. Maintains professional competence through in-service education activities and self-selected professional growth activities.
26. Demonstrates professionalism in behavior and dress.
27. Reports to work regularly with infrequent absences (with the exception of such days/leaves approved by the Board).
28. Assumes responsibility for other duties as may be assigned.

TERMS OF

EMPLOYMENT: Salary and work year to be established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of professional personnel (5:320).

This job description is intended to describe the general nature and level of the work being performed by employees being assigned to this position and is not an exhaustive list of all duties and responsibilities. The school district reserves a right to amend and change the responsibilities to meet business and organization needs as necessary.

Homer Community Consolidated School District 33c advised the public, employees, and job applicants that it does not discriminate on the basis of any non-merit factor in admission to, treatment of, or employment in its programs and activities. Equal Opportunity Employer.