

Position Title: **Custodian – Athletics/Groundskeeper (8 hour/12 months)**
Department: **Custodial and Maintenance**
Reports to: **Athletic Director/Director of Facilities Management**



Summary

The Custodian – Athletics/Groundskeeper serves to provide the District students, student-athletes, affiliated teams and club sports, and community organizations with safe, attractive, and clean outdoor venues. They maintain and prepare District athletic fields, stadium facilities, and other exterior grounds for District events, athletic games, and daily practices. The Custodian – Athletics/Groundskeeper has a working knowledge of proper maintenance of both synthetic and natural turf fields.

Essential Duties and Responsibilities

1. Maintains, cleans, and sanitizes the Fridley athletic complex, including but not limited to the field house, press box, bleachers, and restrooms, daily or as required.
2. Assists with security by making routine facility checks, reporting any suspicious occurrences, and securing assigned areas.
3. Executes routine care of natural field surfaces, including but not limited to mowing, trimming, seeding, fertilizing, pesticide application, herbicide application, and line painting for field viability and care
4. Monitors and executes minor repairs of the synthetic turf and track.
5. Executes setup and cleanup of equipment for games, practices, or District events as required
6. Coordinates and schedules outside vendors for field, turf, and equipment maintenance, inspection, or repairs
7. Maintains and repairs athletic field equipment such as goals, nets, fences, etc.
8. Applies required pesticide and herbicide applications to athletic fields and District facilities
9. Maintains other District exterior grounds by mowing, trimming grass/shrubbery, and picking up litter.
10. Assists with seasonal duties such as leaf collection and snow removal district-wide.
11. Reports and/or corrects all fire hazards.
12. Makes minor repairs to district equipment and vehicles, if needed.
13. Completes mechanical and maintenance work as needed.
14. Assists with daily custodial coverage in District school facilities when routine schedule permits
15. Assists with the maintenance of swimming pool chemicals per A.C.H.D. requirements
16. Duties appropriate to the position may be added by the Superintendent or designee
17. Ability to operate IVU system to schedule lighting system for after school events.
18. Ability to coordinate duties between Director of Facilities Management and Athletic Director
19. Assists in the development of the Buildings and Grounds budget for the athletic fields

Supervisory Responsibilities

None

Education and/or Experience

High School Diploma or equivalency and proof of related or appropriate job experience

Certificates, Licenses, Registrations

Valid PA driver's license

Act 34 Clearance/Act 151/FBI

Business Pesticide Certifications CORE and Category #23, preferred, or with the ability to obtain

Certified Pool Operator License and Pesticide Certification #24, preferred, or with the ability to obtain

Apply to: Send a Cover letter and Resume to:
Mr. Daniel Hartle, Director of Facilities Management
4591 School Drive
Allison Park, PA 15101
danhartle@ht-sd.org

Closing Date: March 6, 2026

Applitrack: 1237

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed below are representative of the knowledge, skill and/or ability required.

Knowledge and Abilities

Knowledge about care and maintenance of athletic fields and facilities. Knowledge of basic methods of cleaning and disinfecting large areas. Knowledge of and ability to use cleaning materials, disinfectants and equipment used in custodial work. Knowledge of and ability to apply safety practices and work methods. Ability to learn custodial procedures, methods, safety information and schedules. Ability to operate heavy equipment and other tools and machinery related to job function. Ability to use common cleaning equipment and materials in a safe and efficient manner. Knowledge and ability to apply basic carpentry skills and complete minor repairs. Ability to operate grounds equipment.

Academic Skills – Knowledge of general maintenance and ability to apply. Knowledge and understanding of grounds equipment. Knowledge of and ability to use power tools and general carpentry tools.

Language Skills – Knowledge of the structure and content of the English language. Possess the ability to use the language in both oral and written form. Ability to read, analyze and interpret equipment manuals. Be able to listen to and understand information and ideas presented through spoken words and sentences. Be able to communicate information and ideas in speaking so others will understand. Possess the ability to speak clearly so others can understand.

Math Skills – Knowledge of basic arithmetic, algebra, statistics and their applications. Possess the ability to use math skills in calculating, estimating and measuring.

Technology Skills – Be able to send and receive emails. Be able to use a computer to access information. Be able to utilize software specific to building and maintenance issues.

Reasoning Skills – Ability to understand and interpret manuals specific to building maintenance. Ability to analyze, troubleshoot and resolve issues related to building maintenance and repair. Ability to listen to concerns, identify and provide solutions. Ability to prioritize issues, communicate effectively with clients and efficiently and effectively attend to responsibilities.

Other Skills and Abilities

Must be able to travel within and between school buildings and various external locations. Possess good work habits, dependability and ability to work without direct supervision. Ability to maintain positive relations with students, school and township personnel, supervisors and citizens at all times. Ability to perform routine tasks repeatedly and often times alone, to the satisfaction of immediate supervisor. Must be cooperative and service-oriented. Must be able to read and write.

Physical Demands

While performing the duties of this job, the employee is frequently required to stand and walk for extended periods of time, sit, bend at waist, and carry objects. Specific vision abilities required by this job include close, far, and peripheral vision; ability to adjust focus and possess depth perception to be able to judge distance from objects. Must be able to see, hear, and talk in order to see when areas are clean and to read labels. Must be able to climb any size ladder, maintain balance, crawl, access all areas of buildings and athletic facilities and safely and efficiently move within and around all areas of a construction site. Must be able to bend, push, and lift up to 75 pounds. Must possess dexterity of hands and fingers to operate both cleaning and grounds equipment.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is considered to be a HEAVY Physical Demand Characteristic of Work position according to the physical demands strength rating of the Dictionary of Occupation Title, Fourth edition published by the US Department of Labor. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

While performing the duties of this job, the employee occasionally works in high and/or precarious places, is exposed to fumes, and works with potentially dangerous equipment/situations. The employee must work outside in extreme weather conditions and may encounter slippery surfaces and chemical and biological exposure. The noise level in the work environment varies considerably; when using certain types of equipment the noise level may be exceptionally loud. Athletic venues and school buildings may be moderately to exceptionally loud. The employee must be able to work in air-conditioned buildings under fluorescent lighting.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.