

**TITLE:** **MAINTENANCE WORKER**

**QUALIFICATIONS:** Some knowledge of and experience with the procedures, methods, tools, and equipment used in the maintenance area. Experience as a painter, grounds keeper, glazier, construction worker, or assistant to a mason, carpenter, plumber or electrician would be useful. A valid driver's license is a necessity.

**REPORTS TO:** **SUPERVISOR OF MAINTENANCE**

**PERFORMANCE RESPONSIBILITIES:**

In order to fulfill his/her responsibilities, the **MAINTENANCE WORKER** shall:

- a. Deliver furniture and supplies to the schools.
- b. Cut grass and do landscaping work.
- c. Maintain athletic playing fields.
- d. Paint and assist in construction projects.
- e. Assist the three trades persons with carpentry, electrical and plumbing work.
- f. Replace broken glass.
- g. Install insulation and weather stripping.
- h. Repair equipment and furniture.
- I. Be friendly and courteous in his/her actions.
- j. Shovel snow and operate snow removal vehicles.
- k. Clean up after the work day.
- l. Care and clean up of equipment.
- m. Report problems with equipment.
- n. Safety hazards - are not created as a result of work.

- o. Demonstrate neatness and accuracy of work.
- p. Demonstrate punctuality for work.
- q. Follow directions with good judgment.
- r. Perform any tasks that are necessary to keep the schools open and usable for their intended purposes and to keep the physical buildings near their original state of preservation.
- s. Demonstrate a professional school attitude.