

Position Title: Varsity Boys Head Basketball Coach - Greenway/Nashwauk-Keewatin
Varsity Girls Head Basketball Coach - Greenway/Nashwauk-Keewatin

Date of Availability: 11/10/2026 or 11/17/2026

Date Closing: Open until filled

Start Date: Season Starts November 10th, 2026 (girls) or November 17th, 2026 (boys)

Stipend Amount/Range: Salary determined per the activities schedule in the master agreement of both schools.

Job Summary: The head coach is fully responsible for the organization and instruction of the collaborative varsity boys/girls basketball team. This includes design and oversight of both in and out of season programming, planning and implementing effective practices, preparing appropriately for and coaching in games, supervising athletes, and maintaining equipment. The coach will assist the AD with plans for practice and facility scheduling, help to coordinate team transportation, and communicate effectively with players and parents.

Essential Duties and Responsibilities:

As the Head Coach, he/she:

- 1) Shall develop mission/vision statements and statements of philosophy/program guidelines to be shared with all appropriate stakeholders and respective district activities directors.
- 2) Has full responsibility for the overall supervision/direction of his/her program, including 7th/8th Grade, C Squad, and B/JV teams. The Head Coach is required to have meetings prior to and at the end of each season with all lower level coaches to provide direction and feedback.
- 3) Is responsible to establish and ensure basic philosophies of participation at each level of their respective activities are adhered to. (i.e. what differentiates or qualifies a C-squad vs. a JV vs. a Varsity player & what is the focus/emphasis for participants at each level).
- 4) Oversee and provide guidance and assistance as necessary and appropriate for all Non-MSHSL/youth programs contributing to the GNK MSHSL basketball programs.
- 5) Is responsible for adhering to all district policies and procedures for student participation, including checking for completed registration.
- 6) Teaches appropriate rules and regulations of the sport, including both MSHSL and NFHS rules.
- 7) Adheres to the Code of Ethics for high school coaches (attached).
- 8) Is responsible for the general health and welfare of students in his/her program and gives appropriate attention to athletes who are injured or ill or otherwise incapacitated.
- 9) Is responsible for collaborating with assistant coaches and captains to annually develop appropriate emergency action plans to be submitted to activities directors.
- 10) Will be primarily responsible for striving to teach and maintain good sportsmanship and developing positive public relations in the school and community.
- 11) Is responsible for keeping practice periods for his/her sport within the confines of the time specified by the Activities Director; and is to keep the Activities Director informed of practice schedules during any non-school or holiday period.
- 12) Must report regularly while his/her sport is in season to the Activities Director with regard to the developments in his/her program.
- 13) Develops and implements a clear plan for the skill and physical development/strength training of players within the program, including particularly making available robust summer skill and player development opportunities.
- 14) Is directly responsible for a complete inventory and general upkeep of the equipment used for his/her sport at all levels, and will provide the Activities Director with an updated list within two (2) weeks of the end of the season, including particularly with game jerseys.
- 15) Is responsible for assuring that he/she and his/her assistants are knowledgeable of the rules of the Minnesota State High School League, Iron Range Conference, Arrowhead Conference, and Region 7A and any other region we are a part of and abide by them at all times.

- 16) Participates in and adheres to all formal observation and evaluation requirements as set forth by the activities directors. Receives and reflects upon annual survey feedback from parents and players.
- 17) Assists in the hiring, observation, and evaluation of all assistant coaches within the program.
- 18) Seeks and engages in sport-specific professional development opportunities (clinics, camps, etc.)
- 19) Must meet licensing requirements as set forth by the Minnesota Department of Education and the MSHSL and meet the following requirements:
 - a. Maintains an open account on the MSHSL site: Coach's Dashboard
 - b. Meets all Continuing Education requirements as dictated by the MSHSL.
 - c. Oversees the requirements of lower level coaches required by the MSHSL.
 - d. Is responsible for the actions and conduct of his/her team.
- 20) Makes recommendations for letter awards and is responsible for clarification of the award policy to athletes and parents in writing at the start of the season. Submits names for letter winners to the AD office on an appropriate timeline prior to needing certificates or awards for banquets, etc.
- 21) Is responsible to ensure recognition of team and individual accomplishments and works with the activities director to maintain school displays of these results.
- 22) Shall take appropriate action to see that all gym areas, shower and locker rooms are clean and safe for student participation.
- 23) Is responsible for explaining school district policies to those involved in the program.
- 24) Providing updated rosters to the activities directors of both schools.
- 25) Works with booster clubs or parent volunteers to coordinate any necessary fundraisers. Has all fundraisers pre-approved by school board action through submitting them to activities directors at least one month in advance of the fundraiser.
 - Program Organization and Instruction:
 - Organize and instruct the team.
 - Set up and oversee games and practices.
 - Supervise athletes and ensure their safety and well-being.
 - Care for and maintain equipment and supplies.
 - Scheduling and Coordination:
 - Assist in scheduling practices and facilities.
 - Coordinate team transportation.
 - Communicate effectively with players and parents.
 - Coaching Philosophy and Development:
 - Understand and articulate the purpose and goals of coaching.
 - Demonstrate effective leadership of and ability to relate successfully with young adults.
 - Health and Safety:
 - Prioritize athlete health and safety, as well as physical, emotional, and mental well-being.
 - Additional Duties:
 - Perform other duties as required.

Requirements:

- Valid Minnesota coaching certificate or Certified MSHSL Coaches Education Program.
- Have the necessary knowledge and experience to coach in specific sport or activity.
- Verify completion of six quarter credits or 60 clock hours in first aid and the care and prevention of athletic injuries.