

Position Type:

Paraprofessional/Paraprofessional

Date Posted:

4/10/2026

Location:

Riverview Elementary School and Boeckman Middle School

Closing Date:

Open until filled

Description:

Riverview Elementary: Grades K-5 and ECSE

Boeckman Middle School: Grades 6-12+

3.5 or 7.0 hours per day

July 6th-23rd,

Orientation and preparation day June, 6th

7:45 am to 11:15 am and 11:45 am to 3:15 pm, Mondays thru Thursdays.

The number of positions needed will be determined by enrollment.

See attached Job Description for additional duties and responsibilities.

Salary:

Current Paraprofessionals will be paid their current hourly rate.

Qualifications:

- * Prefer experience with multilingual EL learners and/or students in ESY.
- * Must work well with elementary/middle/high school students
- * Must have a strong desire and skills to help struggling students
- * Must be organized
- * Good human relations skills
- * Previous experience working with Special Education learners is highly preferred.

Responsibilities:

- * Assist with ESY programming.

Direct questions to Meghan Dobson, Assistant Director of Special Services mdobson@farmington.k12.mn.us

Application Procedure:

Applicants, please apply online. Open until filled.

Job Title: ESY Paraprofessional

Reports To: Classroom Teacher, ESY/Special Services Coordinator

Job Summary: Provide assistance to teachers in meeting the instructional needs of students, including students with disabilities. Applicants may provide preference towards placement in ESY, and the coordinators will staff accordingly in line with the best meeting of the needs of students.

Essential functions of the job may include but are not limited to the following:

- Engaging students with hands-on activities to complement learning strategies implemented by teachers
- Work with individual students or small groups to reinforce instruction
- Assisting the teacher(s) in devising strategies for reinforcing skills based on an understanding of student's needs, interests, and abilities
- Help manage the behavior of students. This includes intervening in crisis situations and restraining disruptive or dangerous student behavior using Crisis Prevention and Intervention strategies as needed.
- Guide students in working and playing appropriately
- Assist with large group activities such as reading aloud, storytelling, and field trips
- Assist with small-group guided reading activities
- Assist and supervise students throughout the program day, inside and outside the classroom
- Work with individual students or small groups to reinforce motor, academic, social, self-care, or communication skills under the direction of the teacher
- Assume responsibility for learning and adapting to each student's special medical, physical, communicative, and emotional needs.
- Assist students with physical disabilities according to their needs, including transferring to and from wheelchairs, lifting, and positioning.
- Assist students with physical needs and personal care, including feeding, toileting needs, and personal hygiene.

Other functions of the job include but are not limited to the following:

- Completion of clerical tasks related to students to whom assigned
- Assist teacher in maintaining classroom materials, equipment, and facilities in an appropriate manner
- Perform other general duties to accomplish the objectives and goals of the program

Knowledge, Skills and Abilities Required:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below represent the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must have experience with and demonstrated strategies in dealing with multilingual (EL) students
- Must have excellent interpersonal, communication, and organizational skills
- Minimum high school diploma or equivalent / prefer 60-semester credits in a field related to working with children
- Previous experience working in the ESY program is highly preferred
- Six months experience preferred working with children or six months of post-secondary education in the areas of early childhood or similar field of a student may be substituted for experience
- Ability to positively work with and motivate children in a summer school setting
- Ability to follow verbal and written instructions
- Ability to work as a team member with staff
- Ability to understand and follow data privacy rules and regulations related to students
- Must have the ability and proven record of reporting to work on a regular and punctual basis

Physical Requirements:

- Physically capable of meeting all performance responsibilities required with students, including frequent standing, walking, stooping, bending, kneeling, pushing and pulling and occasional heavy lifting of students.

