Together, Ensuring Student Success by Igniting a Passion for Learning

Human Resource Services Administrative Office Building

POSITION: Custodian 6 hours/Bus Driver up to 2 hours

1st shift

SALARY: State Salary Schedule 50

QUALIFICATIONS: Preference given to candidates with knowledge, skills and

abilities with cleaning and maintaining buildings; or an equivalent combination of training and experience which provides the required knowledge, skills and abilities. Candidate must hold a

valid North Carolina driver's license.

RESPONSIBILITIES: An employee in this class performs routine, manual work

cleaning and maintaining buildings. The employee also controls building heating and air conditioning equipment. The

employee performs recurring tasks in accordance with

established practices and cleaning schedules. When problems arise, an employee in this class will refer them to a lead custodian or supervisor. Supervision is direct with frequent inspections to assure completion of assignments in accordance

with instruction and standards.

- Scrubs, dust, sweeps, mops, vacuums, waxes and polishes floors in rooms, hallways and closets.
- Dusts and arranges furniture
- Washes windows, woodwork, walls and other surfaces
- Scrubs and cleans rest room fixtures
- Replenishes tissue, towels, and soap in rest rooms, kitchens and classrooms facilities
- Empties wastebaskets and other trash receptacles
- Locks and unlocks doors
- Sorts and stores material for recycling programs
- Reports to supervisor any damages or needed repairs
- Picks up paper and other trash in school buildings or on school grounds
- Turns heating and air conditioning equipment on and off
- Obtain/maintain school bus driver's license



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Drives daily assigned route

• Other duties as assigned by supervisor

REPORTS TO: Principal

CONTACT: Submit an application to the Human Resources Department

Iredell-Statesville Schools

PO Box 911

Statesville, North Carolina 28687

704-872-8931

Internal & External candidates please apply online through Human Resources Department, Employment.

IF THE POSITION IS FILLED BY AN EMPLOYEE TRANSFERRING, THEN THIS VACANCY

ANNOUNCEMENT WILL SERVE AS NOTICE FOR THAT VACANCY.

TERM OF EMPLOYMENT: 12 Months
APPLICATION DEADLINE: Until Filled
BEGINNING DATE: ASAP

The Iredell-Statesville Schools is an equal opportunity employer and does not discriminate on the basis of sex, race, creed, color, national origin or handicapping conditions.

