



ILLINOIS VALLEY CENTRAL HIGH SCHOOL ATHLETICS



Date Issued: 3-13-17

JOB DESCRIPTION

TITLE: Assistant Volleyball Coach

JOB SUMMARY

Assists the head coach as directed in the areas of program building, conditioning, training, managing, directing and encouragement of students to participate in the volleyball program.

QUALIFICATIONS

- Minimum:**
1. Valid Illinois Teaching Certificate or
 2. Completion of Accredited Certification Program such as ASEP

- Desired:**
1. Experience as a coach or participant in a college or high school volleyball program

REPORTS TO AND EVALUATED BY: High School Head Coach and Athletic Director

NATURE OF WORK

This position reports to the Head Volleyball Coach and the High School Athletic Director. This is a professional coaching position and all of the duties of the position must be conducted in adherence with the policies, rules, and regulations of affiliated state athletic associations, the Illini Prairie Conference and IVC District 321. This position may have specific responsibility for coaching of an underclass team. This work may include coaching in indoor areas that may or may not be air conditioned, exposure to fumes and loud noises, and driving a 14 passenger activity bus. The duties require moderate to active physical activity, handling of weights and objects weighing 25 to 50 pounds, and standing or walking more than four hours per day.

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PRIMARY DUTIES – May include, but not limited to the following:

1. Assist the head coach as directed.
2. Coaches and instructs players, individually or in groups, regarding the rules, regulations, equipment, and techniques of the sport.
3. Observes players, during competition and practice to determine the needs for individual or team improvement.
4. Maintains standards of pupil behavior and provides proper supervision of athletes at all times.
5. Follows established procedures in the event of an athlete's injury.
6. Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.
7. Follows established procedures for the proper care, maintenance, and requisitioning of equipment, supplies, and uniforms.
8. Follows and adheres to all requirements in the IVC Coaches Handbook.
9. Models nondiscriminatory practices in all activities.

OTHER DUTIES

1. Attends staff development meetings, clinics, and other professional activities to improve coaching performance.
2. Performs any other related duties as assigned by the Head Coach & Athletic Director or other appropriate administrator.

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