

Office of Human Resources  
662 South President Street  
Jackson, Mississippi 39201

**MASTER PLUMBER**

QUALIFICATIONS

- Minimum high school education
- Current master plumber license issued by the City of Jackson
- Valid Mississippi motor vehicle operator’s license
- Five years experience in the maintenance and installation of gas-fired equipment, water distribution, and drainage systems
- Must maintain an operational residence telephone
- Must be insurable by district insurance carrier
- Applicant must submit to and pass drug screening test as outlined by district policy.

REPORTS TO

Plumbing Supervisor

SUPERVISES

Any journeyman plumber or trades helper assigned to department – may be assigned supervision of the plumbing department in the absence of department foreman

ESSENTIAL FUNCTIONS

- Performs plumbing assignments as requested by supervisor through daily job tickets
- Maintains all plumbing in assigned school zone and performs maintenance measures to eliminate future major repairs
- Exercises proper safety precautions during the performance of daily job assignments
- Maintains adequate records of work performed
- Replaces existing equipment and installs new equipment when required
- Assists members of the department and members of other departments as needed
- Responds to calls after hours when needed
- Performs other related duties as requested or assigned

EVALUATION

Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of personnel.

SALARY INFORMATION

Classification:	Master Plumber
Scale:	Classified
Grade:	J
Days Employed:	258 per school year
Range:	\$17.60–\$24.80
Overtime:	Non-exempt

CODES

MS Personnel/Accreditation Data:	751027 (Maintenance Workers)
JPSD Job Position Title:	N4677