

TEACHER (GENERIC)

QUALIFICATIONS

Certificate, license, or other legal credential required

Degree(s) required in area of major study

Kind and amount of prior job experience required

Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO

Person designated by the Board or the superintendent

SUPERVISES

Staff members designated by the Board or the superintendent

JOB GOAL

To help students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

ESSENTIAL FUNCTIONS

Meets and instructs assigned classes in the location and at the times designated.

Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students.

Creates a classroom environment that is conducive to learning and appropriate to the maturity and interest of the students.

Prepares for classes assigned, and shows written evidence of preparation upon requests of immediate superior.

Encourages students to set and maintain standards of classroom behavior.

Guides the learning process toward the achievement of curriculum goals and – in harmony with the goals – establishes clear objectives for all lessons, units, projects, and the like to communicate these objectives to students.

Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.

Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.

Assesses the accomplishments of students on a regular basis and provides progress reports as required.

Diagnoses the learning abilities of students on regular basis, seeking the assistance of district specialist as required.

Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.

Assists the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.

Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.

Plans and supervises purposeful assignments for teacher aide(s) and/or volunteer(s) and, cooperatively with department heads, evaluates their job performance.

Strives to maintain and improve professional competence.

Attends staff meetings and serves on staff committees as required.

Supports and implements the CORE Literacy initiative and WOW (Working on the Works).

Performs other related duties as requested or assigned.

EVALUATION

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

SALARY INFORMATION

Classification:	Teacher (Generic)
Scale:	Teacher
Grade:	A-AAAA
Days Employed:	187 per school year
Range:	\$38,111.56 – \$74,700.54 annually
Overtime:	Exempt

CODES

MS Personnel/Accreditation Data: Varies based on MDE Course Code Book

JPSD Job Position Title: