

# **PREVENTIVE MAINTENANCE TECHNICIAN (CHILD NUTRITION)**

## QUALIFICATIONS

- Minimum high school graduate
- Knowledge of heating and ventilating systems
- Knowledge of air compressors, belts, air filters
- One year preventive maintenance or plumbing experience
- Valid Mississippi Motor Vehicle Operator's license
- Must be insurable by the company that provides insurance for all Jackson Public School drivers
- Must maintain operational residence telephone
- Ability to climb and work from scaffolds
- Pass drug screening test as outlined by district policy.

## REPORTS TO

- Preventive Maintenance Supervisor

## SUPERVISES

- Any trades helper assigned to the department

## JOB GOAL

- To insure that all mechanical systems are maintained in safe and efficient operating condition for use by all personnel.

## ESSENTIAL FUNCTIONS

- Performs preventive maintenance on designated mechanical equipment.
- Replaces filters on designated equipment.
- Replaces belts, lubricates, and cleans designated equipment.
- Maintains adequate record of work performed.
- Inventories and tags designated mechanical equipment.
- Operates high-pressure washer and sand blaster.
- Exercises proper safety precautions during performance of daily job assignments.
- Maintains tools, vehicles, and associated equipment in safe and secure operating condition.
- Responds to calls after hours when needed.
- Assists members of the department and members of other departments when needed.
- Performs other related duties as requested or assigned.

## EVALUATION

- Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

SALARY INFORMATION

Classification: Preventive Maintenance Technician  
Scale: Classified  
Grade: C  
Days Employed: 258 per school year  
Beginning Salary: \$9.55 - \$10.15 per hour (Based on experience of 10 years)  
Exception: JPS employees should refer to the Classified Employee Pay Scale Rules of Administration and Implementation.  
Overtime: Non-exempt

CODES

MS Personnel/Accreditation Data: 751027  
JPSD Job Position Title: N4671