



Positive Attitudes! High Expectations!! Accountability!!!

Jefferson Davis County School District

Multi-Tiered System of Support (MTSS) Director
Job Description

Multi-Tiered Systems of Support (MTSS) Director

DEPARTMENT: Curriculum and Instruction

DIRECTLY RESPONSIBLE TO: Chief Academic Officer

TERMS OF EMPLOYMENT: 240 Days

SUMMARY: Administers programs to enable children to attain maximum achievement and adjustment. Coordinates and supervises the implementation of the district's Multi-Tiered Systems of Support (MTSS) plan.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Other duties may be assigned.

- Leads the design, implementation, and evaluation of MTSS.
- Analyzes data including screening, referral, and qualitative data on implementation.
- Ensures alignment of MTSS as the overall strategy to meet each school strategic plan.
- Keeps abreast of current research and state/federal policies within the field.
- Provides feedback from schools to inform district policy and programming.
- Provides leaders with research-based data that allows for informed decision-making.
- Prepares reports and other essential information for state, district, and school leaders.
- Lead district in transition to MTSS, including district and school-level teams
- Oversee the work of the district rollout for full implementation of MTSS (Pre-K-12).
- Collaborate with cross-functional teams to determine progress monitoring guidelines.
- Create, validate and publish universal screening and progress monitoring tools.
- Lead the work of integrating behavior support, student services, and academics.
- Plan, create, and facilitate appropriate professional development related to MTSS.
- Perform related duties as assigned.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Master's Degree in Education, School Psychology, Administration or other related field with a minimum of five years teaching/administrative experience
- Training in MTSS or equivalent experience
- Proficient in technology

BOARD OF EDUCATION: Shonda Burre Von Norwood Nadine Thompson Terri Stamps Bobby Wilson

SUPERINTENDENT: Ike Haynes