

# Job Description Teacher

#### **JOB SUMMARY**

To plan, organize and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfill their academic potential

JOB TITLE: Teacher

## **ESSENTIAL FUNCITONS:**

- Plan, prepare and deliver instructional activities that facilitate active learning experiences.
- Establish and communicate clear objectives for all learning activities.
- Maintain accurate records of all students.
- Develop schemes of work and lesson plans
- Utilizes effective classroom management techniques
- Work collaborative with building administration, teachers, parents/guardians and students.
- Utilizes effective classroom management techniques.
- Establish an effective rapport with students assigned.
- Identify and select different instructional resources and methods to meet students' varying needs.
- Utilizes technology to support instruction.
- Encourage and monitor the progress of individual students.
- Manage student behavior.
- Performs other duties as assigned.

# **KNOWLEGDE, SKILLS & ABILITIES**

- Ability to effectively communicate both written and verbal, including presentations.
- Ability to use basic, job related equipment.
- Be self-motivated.
- Flexibility to work with others in a variety of circumstances and a diverse group of individuals.
- Knowledge of NCLB (No Child Left Behind), FERPA and other federal, state and local guidelines.
- Passionate about improving urban public education and devoted to making a difference.

## **EDUCATION:**

- Bachelor's degree or above in Education
- Valid Missouri Teaching Certificate

## **TERMS OF EMPLOYMENT**

- 9.5 month employee
- Medical/Dental/Life Benefits in accordance to JSD policy

## **FLSA STATUS:** Exempt

The Job Description above identifies the essential functions, knowledge, skills and experience required for this position, and provides examples of duties that may be required. This description does not outline all job duties & responsibilities that may be required of this position.

Teacher-General