POSITION: Variable Hour Cook

JOB SUMMARY: Food preparation, serving and clean up of food and equipment for the School Nutrition Department.

QUALIFICATIONS:
- High School Diploma or GED
- Food service preparation experience desired
- Be able to read and write English, to do simple arithmetic and follow oral and written direction
- Be able to do considerable standing and have the capacity to lift 50 lbs safely
- Ability to relate to children
- Possess communicative, collaborative, and interpersonal skills

REPORTS TO: Nutrition Director / Production Kitchen Manager

SUPERVISOR/EVALUATOR: Nutrition Director / Production Kitchen Manager

PERFORMANCE RESPONSIBILITIES:

PERSONAL PERFORMANCE CRITERIA
- Works well with others, maintaining positive and effective communication with school personnel and students
- Contributes to creating a positive work environment
- Demonstrates integrity and respects confidentiality
- Arrives on time and works consistently until the end of his/her scheduled day
- Takes advantage of professional growth opportunities related to his/her specific job
- Works independently and with confidence
- Demonstrates ability to grasp and adjust to new and changing situations
- Demonstrates initiative and ability to work without close supervision

PROFESSIONAL PERFORMANCE CRITERIA
- Performs tasks in a timely manner
- Responsible for food preparation and acceptability of food before and after preparation
- Responsible for maintaining serving line
- Responsible for operation, cleaning, and maintaining all types of equipment
- Maintains appearance appropriate to job responsibilities (wear uniform type clothing, hair net covering on the hair, and comfortable, safe rubber-soled shoes)
- Duties and responsibilities as requested by supervisor may vary from time to time

EVALUATION: Job evaluation will be conducted in accordance with Master Agreement
**TERMS OF EMPLOYMENT:** Contract length and compensation to be established by the Board and Master Agreement as applicable, renewable yearly

**Non-discrimination Statement**

It is the policy of the Johnston Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.

There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Anthony Spurgetis, Director of Human Resources, 6510 NW 62nd Avenue, Johnston, Iowa 50131, (515) 278-0470.