

Joliet Township High School District 204

Position Title: Paraprofessional: Music Accompanist

Qualifications:

1. Valid Illinois Professional Educator License with Stipulations: Paraprofessional (PLS-Paraprofessional)
2. Ability to play piano with artistic expression and read music
3. Experience in music or related musical area of study including coursework in music theory and piano performance, or equivalent professional performing or work experience
4. Related experience to performance responsibilities
5. Such alternatives to the above qualifications as the Board may find acceptable

Reports To: Academy Coordinator

Job Goal: To provide instructional assistance in an effort to facilitate the educational progress and musical growth of students by providing instrumental accompaniment in support of the department and JTHS.

Performance Responsibilities

PLANNING AND PREPARATION

- Report concerns regarding technology equipment to appropriate staff in a timely manner.
- Assist in the preparation of instructional materials.
- Assist in the construction and/or assembling of bulletin boards or other room displays.
- Collect, grade or correct student work as directed.
- Copy, order, arrange, or gather materials as directed.

CLASSROOM ENVIRONMENT

- Assist with classroom management.
- Model, prompt, and reinforce appropriate social behaviors.
- Facilitate appropriate social interaction among students.
- Supervise classrooms or small groups, reinforcing appropriate behaviors.

INSTRUCTION

- Accompany daily rehearsals.
- Lead sectional rehearsals with small groups, while instructing students in musical performance techniques.
- Provide one-on-one tutoring of students in musical principles and techniques for achieving a high quality of musical performance.
- Demonstrate musical interpretations of rhythm, dynamics, and pitch to achieve the result desired by the program instructor.
- Explain concepts of music theory to students in a variety of contexts.
- Read music not previously seen and assist the program instructor in the selection of music for performance.
- Answer questions or provide assistance as requested.
- Prompt students in utilizing previously learned strategies to solve problems and gather information.
- Facilitate students' active participation in cooperative learning groups.
- Design educational material, instructional aides, and activities to support learning under the direction of classroom teacher.
- Under the direction of the teacher, review lessons, reinforce instructional concepts, and provide drill and practice opportunities with individuals or small groups of students.
- Learn, utilize, and reinforce vocabulary appropriate to instructional activities, student performance, assessment, and program planning.
- File, summarize, or otherwise organize instructional and musical materials as required by the program instructor.
- Supervise or assist students using Internet tools.

PROFESSIONAL RESPONSIBILITIES:

- Establish a positive rapport with students, staff, and families.
- Consult or meet with teachers or other professionals as scheduled or directed.
- Participate in meetings by contributing information, ideas, and assistance.
- Engage in positive solution finding steps to resolve areas of concern.
- Consult with direct supervisor about areas of concern.
- Request direction, instruction, or guidance for new or unfamiliar tasks.
- Refer questions from families or community to the appropriate channels.
- Respect the legal and human rights of students, their families and school staff.
- Communicate information to the appropriate personnel in a timely manner.
- Maintain confidentiality of all information about students, families, etc.
- Carry out assigned duties responsibly and in a timely manner.
- Be prompt and regular in attendance.
- Abide by school district/building policies, rules and team standards in all areas.
- Maintain your composure and emotional stability while working with students and staff.
- Work cooperatively with team members.
- Be flexible, willing to listen, experiment and make changes when needed.
- Participate in professional development and school improvement activities in order to maintain professional growth.
- Demonstrate the ability to perform physical tasks associated with job.
- Demonstrate the ability to perform activities that utilize the necessary technology tools available including web-based systems (e.g. check email, complete work orders, etc.).
- Interpret and translate if bilingual and when available.
- Perform other duties as assigned by supervisor.

Terms of Employment: Annual (10) month contract

Salary: Salary to be determined in accordance with the Paraprofessional Agreement.

Evaluation: Performance on job responsibilities will be evaluated annually by the supervisor in accordance with Board policy and the Collective Bargaining Agreement.

02/19/2013