

Joliet Township High School

- POSITION TITLE:** School Social Worker
- REPORTS TO:** Director of Special Services or Director of the Alternate School
- QUALIFICATIONS:** Hold a master's degree in social work (with a specialization in school social work).
Hold a valid Type 73 Certificate
- JOB GOAL:** To provide social work services to students for whom the district is responsible.

PERFORMANCE RESPONSIBILITIES:

PLANNING/PREPARATION/PARTICIPATION

- Participate as an integral member of the PPS team.
- Confer and cooperate with members of the PPS team, as needed, relative to case disposition and follow-up.
- Participate in the development of management plans to aid students who have been referred for service.
- Participate as a member of an interdisciplinary team.
- Participate in planning and/or implementation of school or system level crisis response.
- Understand and utilize resources available through the school, the district and the community.
- Initiate home visitation and parent consultations.
- Coordinate services/programs with hospitals and other outside agencies.

ASSESSMENT/INTERVENTION

- Provide direct individual/group counseling to students.
- Complete the social history component of the comprehensive case study or re-evaluations and other components, as appropriate.
- Plan and develop appropriate intervention techniques for students.
- Engage in reflective practices to improve instruction.
- Consult with teachers and other school personnel in relation to behavior and learning problems.
- Provide written reports in case study evaluations about all students for whom social history evaluations have been completed.
- Coordinate the reporting of child abuse/neglect cases to the Department of Children and Family Services.
- Coordinate services for homeless students.

PROFESSIONAL RESPONSIBILITIES

- Understand and support the District Strategic Plan, District Improvement Plan, and School Improvement Plan.
- Adhere to provisions outlined in the contractual agreement, the faculty manual, and administrative directives.
- Communicate honestly and frequently in a professional manner with parents/guardians about the progress of their student.
- Be actively involved in school/district events and projects.
- Participate in professional development to enhance content knowledge and pedagogical skill.
- Complete all requests and reports on time and in a professional manner.
- Other duties as assigned.

FD:ig

Revised: July, 2007