

# Joliet Township High School

**POSITION TITLE:** IN-SCHOOL SUSPENSION (ISS) SUPERVISOR

**REPORTS TO:** Assistant Principal for Educational Services/PPS Coordinator

**QUALIFICATIONS:** Substitute Teaching License/PEL

**JOB GOAL:** In order to create an encouraging learning environment for students that are assigned to In-school suspension, the ISS Supervisor will need to effectively manage and instruct the class for each individual that is assigned to ISS.

## **PERFORMANCE RESPONSIBILITIES:**

- Follow lesson plans provided by the regular Teacher to create a cohesive and consistent learning experience for students
- Manage the classroom effectively to encourage student participation, minimize distractions and maintain a positive learning environment
- Adapt teaching methods to fit the needs of each individual student
- Supervise students in and out of the classroom, including in the halls

## **SKILLS AND ADDITIONAL QUALIFICATIONS:**

- Strong English verbal and written communication skills
- Excellent interpersonal skills
- Ability to lead and instruct students of all ages
- General knowledge of several subjects
- Ability to adapt plans to specific classrooms
- Flexibility and critical-thinking skills
- Patience

## **COMPENSATION:**

Current Hourly Substitute Teacher Rate