

**Joliet Township High School
District 204**

JOB DESCRIPTION

TITLE: **SERVICE WORKER**

QUALIFICATIONS:

1. High School Diploma or GED equivalent.
2. Capable of serving large groups and monitoring required serving sizes.
3. Ability to operate dishwasher assuring proper temperatures for sanitation.
4. Experience and/or ability to deal with high school students.
5. Capable of assisting with kitchen duties.
6. Experience using computers.

REPORTS TO: Cafeteria Supervisor

JOB GOAL: Clean and sanitize all dishes, cooking pans and utensils and provide a continuous supply of food to students and staff during the serving periods.

JOB REQUIREMENTS:

1. Ability to set up and restock counters for serving purposes.
2. Ability to portion quantities of food and recognize a reimbursable meal.
3. Ability to follow directions and help prepare food and beverages.
4. Ability to help maintain the sanitation and cleanliness of the kitchen and cafeteria.
5. Ability to follow proper procedure for washing of glass, china, silver and other utensils, as necessary, and the proper storage of these items after cleaning.
6. The ability to maintain the kitchen area and cafeteria in a clean and sanitary condition, especially the main area of assignment.
7. The ability to operate a cash register at "rush" serving times.
8. To assist in all areas of the cafeteria operation as requested by the Supervisor.
9. Assists with catering and special function activities.
10. Ability to replenish products and remove cash from vending machines.
11. Assist with Free and Reduced Lunch applications.
12. Operate the dishwasher and manually wash cooking and serving equipment and utensils.
13. Follow HACCP plan, sanitation procedures, and proper food temperatures
14. Make sure all food components and supplies are available on the serving line throughout the day.
15. Other duties may be assigned by Supervisor

TERMS OF EMPLOYMENT:

Approximately ten months duration. Salary to be determined by the Board of Education.

EVALUATION:

Performance will be evaluated annually in accordance with Board and Administrative policy.