

**Kearsarge Regional School District**  
**Job Description**

**“Inspiring learners, committing to community, contributing to a dynamic world.”**

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<b>Job Title:</b>	<b>Elementary Literacy and Numeracy Teacher - Title I <span style="color: red;">DRAFT</span></b>
<b>Location:</b>	<b>Elementary</b>
<b>Reports To:</b>	<b>Building Principal</b>
<b>FLSA Status:</b>	<b>Exempt</b>

Acting in support of classroom teachers and literacy/numeracy specialists, the Title I Literacy & Numeracy Teacher provides independent targeted supplemental instruction and support to qualifying elementary students to improve literacy and numeracy related competency. Working solely with students qualifying for Title 1 literacy and numeracy intervention services, this teacher develops and implements intervention strategies to help close achievement gaps and assesses the students’ academic growth through the use and reporting of focused progress monitoring data. This position requires collaboration with classroom teachers, administrators, and parents/guardians to supplement Tier 1 instruction, and to develop and facilitate parental involvement and support in their student’s academic achievement.

**Essential Functions:**

**Instructional Support:**

- Identify, collect, analyze and report Tier 1 qualifying student data to determine Rank Order of students for Title 1 Services.
- Develop and implement “Science of Reading” supported and individually targeted literacy intervention plans for students aligned to provide supplemental academic support for students and assist them in meeting grade level literacy competencies.
- Develop and implement KRSD competency aligned and supported individually targeted numeracy intervention plans for students aligned to provide supplemental academic support for students and assist them in meeting grade level numeracy competencies.
- Differentiate instruction to accommodate diverse learning styles and student needs
- Plan and implement family engagement activities in compliance with Title 1 regulations and District policy.

#### Assessment and Data Analysis:

- Collect, analyze and report progress to classroom teachers, parents/guardians, and administrators, student specific intervention progress monitoring data demonstrating students' academic growth and the efficacy of implemented intervention strategies.

#### Collaboration and Communication:

- Collaborate with the School's MTSS team members to select and monitor intervention strategies supplementing Tier 1 instruction for Title 1 students
- Partner with Classroom teachers to analyze and progress monitoring, set intervention goals/targets, and identify strategies to support the students' learning at home
- Participate in Title I meetings, parent conference, and professional development sessions
- Partner with classroom teacher in communicating student achievement data with parents/guardians

#### Classroom Management and Student Engagement:

- Create a supportive and inclusive learning environment that fosters a student's active engagement in literacy and numeracy
- Utilize positive reinforcement and engagement techniques to maintain students' motivation and focus
- Select and utilize materials and instructional resources effectively, ensuring a structured and productive learning space for targeted intervention

#### Documentation and Compliance:

- Maintain accurate and timely documentation records of student progress, intervention plans, and assessment results
- Ensure compliance with all Title I program requirements to adhere to school, district and Title 1 related policies and regulations

<b>Skills:</b>	Strong organizational skills and attention to detail. Excellent interpersonal and communication skills for working with students, families, and staff. Proficiency in developing individualized learning plans and tracking student progress
<b>Knowledge:</b>	Strong knowledge of "Science of Reading" grounded literacy and numeracy instructional strategies and assessment tools
<b>Abilities:</b>	Ability to use data-driven decision-making and progress monitoring data to inform instruction. Commitment to creating a positive and engaging learning environment
<b>Working Environment:</b>	The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or

	pulling; and some fine finger dexterity. Sufficient stamina to be able to perform normal classroom duties and additional duties required. This job is performed in a generally clean and healthy environment.
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**Minimum Qualifications:**

<b>Experience:</b>	<p>Prior experience in literacy and/or numeracy intervention instruction in a Title 1 setting preferred</p> <p>LETRS or equivalent literacy training preferred.</p> <p>INTEL or equivalent numeracy training preferred</p>
<b>Education:</b>	Minimum of a Bachelor's degree in Elementary Education, or related field
<b>Certification(s):</b>	Must hold, or be eligible to hold a valid teaching endorsement in Elementary Education or related area

Approved by the HR Committee On:	
Revised Date:	