



KENT SCHOOL DISTRICT

EQUITY | EXCELLENCE | COMMUNITY

Position Description

TITLE:	Academic Interventionist	REPORTS TO:	Principal/Other School Administrator
COMMUNITY:	N/A	CLASSIFICATION:	KEA
FLSA:	Exempt	WORK YEAR:	185 KEA Calendar
ISSUED:	February 1, 2024	SALARY:	KEA Salary Schedule

PRIMARY PURPOSE:

Under the direction of the Principal, the Academic Intervention Teacher assists in the students' adjustment and integration within the general educational setting. The Academic Intervention Teacher ensures contact with students, families, school staff, and administrators via individual, group, and family meetings to resolve student, home, and school-based academic challenges and facilitate the educational process.

The Academic Intervention Teacher works directly with students, teachers, and support staff to provide classroom intervention in grades K-12. The Academic Intervention Teacher will be responsible for collaborating with classroom teachers to plan lessons in a variety of subject areas (math, health, social studies, science, etc.). The Academic Intervention Teacher will teach in large and small groups of students within the regular classroom setting and provide additional individual and group interventions to students.

REPRESENTATIVE DUTIES:

Incumbent may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities, associated with this classification but is intended to accurately reflect the principal job elements.

- Assists the principal in achieving school and district objectives and carrying out policies established by the Board of Directors in Successfully Preparing All Students for Their Futures.
- Works with teachers and school/district staff to develop instructional and academic programs to meet the individual learning needs of students; implements alternative academic modification techniques that meet individual student needs, assists in developing accommodations and supports for successful inclusion in general education.
- Provides direct individual and/or group academic services to students and families.
- Consults, assists, and meets with school or district administrators, teacher teams, individual teachers, support staff, and outside agency personnel (e.g., tutors) in management of students displaying academic challenges.

- Maintains appropriate and timely student records and other reports using designated district computer systems.
- Assesses, determines, and interprets current levels of academic achievement for students and assists with achievement assessments.
- Plans, develops, and monitors academic support programs carried out by non-endorsed certificated staff and classified staff.
- Works collaboratively with administrators, program teachers, classroom teachers, paraeducators, and other staff involved with students, outside agency personnel (e.g., tutors), and others.
- Works closely with parents/guardians to develop a strong home-school partnership.
- Provides academic intervention during school hours.
- Provides needed training on social, academic assessment and instructional strategy modification, classroom management and team building to school and district staff and parents/guardians.
- Provides information to staff and families on a variety of academic related topics to support students' educational programming.
- Assists in coordination of policies/programs that promote parent/guardian education and parent/guardian, student, and community collaboration is support of district initiatives.
- Collaborates with Inclusive Education Services, Health Services, and Instructional Services to ensure a comprehensive and coherent continuum of services for students.
- Maintains professional competency by attending district and other staff development conferences and workshops.
- Communicates regularly with colleagues, administrators, other district staff, and parents in a positive and constructive manner.
- Maintains order in the classroom and in the building.
- Maintains adequate and careful records as required by the principal and district.
- Provides for the care of school property and appropriate use of supplies, equipment, and utilities.
- Participates in required district-level, school site, and department level meetings.
- Serves on committees and works on special projects.
- Performs all other duties as assigned.

REQUIRED QUALIFICATIONS:

- Bachelor's degree.
- Washington Multiple Subject or Single-Subject Teaching Credential
- Advanced training in curriculum, instruction, and assessment.

Knowledge, Skills, and Abilities

Knowledge of:

- Current research-based strategies, programs, and procedures to meet the educational needs of students with academic challenges.
- Principles, practices, trends, goals, and objectives of public education.
- Research, best practices and technical aspects of field of specialty.
- Federal and state laws governing education, Washington state standards, and Common Core State Standards.

- Knowledge of data management systems to measure the educational effectiveness of individualized student programs.
- Effective facilitation skills for various professional interactions with adults.
- Laws, principles, practices, goals, and objectives of public education.
- Record-keeping techniques.
- District organization, operations, policies, and procedures.
- Educational and business technology programs, procedures and methods, computer equipment, and computer software necessary to perform required duties, including but not limited to record-keeping and integration of instruction in the classroom.
- Oral and written communication skills, including English usage, grammar, spelling, punctuation, vocabulary, composition, and skills in mathematics.

Ability to:

- Earn trust and credibility with colleagues, students, and parents.
- Effectively model, co-teach, and co-plan with teachers; effectively team with school staff and outside consultants/agencies.
- Analyze data to identify and implement appropriate instructional practices and academic interventions.
- Demonstrate leadership qualities and utilize motivational techniques and strategies in the development of an effective teaching and learning environment.
- Operate technology hardware and software necessary to perform assigned duties/responsibilities.
- Successfully implement intervention models - academic intervention strategies and techniques.
- Collaborate with others, including certificated and classified staff, who used varied learning/teaching styles to meet student needs.
- Demonstrate multicultural and ethnic understanding and sensitivity, and communicate effectively with all cultural groups in the school community.
- Communicate effectively, both orally and in writing.
- Write/present in a clear and concise manner for broad public appeal and interpretation.
- Gain cooperation through discussion and persuasion; promote consensus in groups of individuals with diverse interests and values.
- Facilitate and promote collaborative decision-making; facilitate conflict resolution.
- Analyze complex situations and synthesize diverse information carefully and adopt an effective course of action.
- Plan, organize, and prioritize work to meet multiple schedules and deadlines, and manage simultaneous tasks, with many interruptions.
- Work independently with minimum direction and supervision; work under pressure.
- Understand, analyze, and prepare comprehensive, narrative and statistical reports.
- Use effective interpersonal skills to establish and maintain cooperative and effective working relationships with school and district personnel, parents, and external partners.

EVALUATION:

Evaluation responsibilities are assigned to the principal or other school administrator or designee.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload.

In compliance with the Americans with Disabilities Act, the Kent School District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the Division of Human Resources.