

Kershaw County School District

Job Description

JOB TITLE: School Psychologist Intern

GENERAL STATEMENT OF JOB

Under specific supervision performs school psychology tasks appropriate to training. Reports to the assigned Supervising Psychologist and Lead Psychologist.

ESSENTIAL DUTIES AND RESPONSIBILITIES

With supervisor, assesses current skills and develops a plan for development of all appropriate skills needed for competent school psychology practice.

Attends scheduled supervision sessions and seeks supervision at other times as appropriate.

Maintains knowledge of requirements of the training institution/university regarding internship and arranges for completion of these. Maintains communication with the training institution/university as needed.

Keeps abreast of all federal, state, and district policies, procedures, regulations, and laws pertaining to the practice of school psychology.

Maintains accurate, complete, and correct records as required by law, district policies, and administrative regulations. Completes reports and other products within appropriate timelines and with the supervisor's input and signature.

Maintains documentation of internship hours and activities.

Limits practice to areas of training and adheres to appropriate ethical guidelines.

Provides for own professional growth through an on-going program of reading, workshops, seminars, conferences, etc.

Participates in school or district staff development programs as assigned by the Supervising Psychologist or Lead Psychologist.

Attends staff and team meetings, serves on staff committees as requested, and accepts a share of responsibility for other activities as assigned by the Supervising Psychologist or Lead Psychologist.

Maintain regular and reliable attendance.

Adapts to periodically heavy workloads.

Presents a positive image of Kershaw County Schools at all times.

Willingly performs other duties as assigned or requested.

MINIMUM TRAINING AND EXPERIENCE

Completion of all requirements defined by the intern's school psychology training program (whether doctoral or specialist level) such that the training program affirms the intern is ready for internship.

JOB REQUIREMENTS

Knowledge:

Knowledge of school psychology content and of the federal, state, and district regulations, policies, procedures, and laws pertaining to the practice of school psychology.

Skills/Effort:

Under specific supervision, possesses the ability to complete psychoeducational evaluations, consultations, student counseling, and other appropriate school psychology tasks. Ability to communicate effectively with students and their parents, district staff, and all other groups involved in the activities of the job.

Additional Physical, Cognitive, and Other Requirements:

Duties involve work in a school environment that includes standing, walking, and sedentary duties. Must be able to effectively perceive and exchange information in a variety of oral, written and/or printed formats. Must apply principles of conceptual thinking and apply judgment and logic in defining problems, collecting information, and drawing conclusions. Must be able to record and exchange data and follow or deliver detailed verbal or written instructions. Duties may involve direct physical intervention and/or assistance with students, which may include but is not limited to activities such as assisting with adaptive behavior skills intervention or assistance and de-escalation strategies outlined by state adopted Crisis Prevention Intervention. Additionally, job duties may require the pushing, pulling and/or lifting of items weighing up to 50 pounds and the exertion of up to 10 pounds of force on a recurring basis.

Working Conditions:

Works in close proximity to supervising Psychologist and Lead Psychologist. Requires ability to work under a degree of stress related to duties requiring information gathering, decision making, and attention to student needs. Travel between district schools is required.

Responsibility:

Responsible for completion of assigned tasks under supervision.

Responsible for adherence to appropriate procedures, policies, regulations, and laws pertaining to school psychology practice.

Responsible for seeking supervision when needed.

DISCLAIMER STATEMENT

This job description is not intended as a complete listing of job duties. The incumbent is responsible for the performance of other related duties as assigned/required.

EEO STATEMENT

Kershaw County School District is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, race, color, religion, national origin, handicap or disability, or any other protected characteristic in admission to, access to, treatment in or employment in its programs and activities.