

# Kalamazoo Public Schools

Every child. Every opportunity. Every time.

**Assistant Football Coach  
Linden Grove Middle School  
2021-22 Season**

## **SCOPE OF RESPONSIBILITIES**

Works under the direction of the head coach with the sub-varsity teams towards the program.

## **PERFORMANCE RESPONSIBILITIES**

1. Assist head coach in team player tryouts and selection.
2. Participate in pre-season parent meetings and post-season awards programs.
3. Cooperate with AD and school staff as well as fellow coaches.
4. Coordinate and organize sub-varsity practice and game events.
5. Develop and provide training rules to AD.
6. Follow due process guidelines when disciplining athletes.
7. Develop a well-organized practice plan by collaborating with fellow coaches, and run team practices using the same.
8. Derive from the practice plan a practice schedule and distribute to athletes, parents, and the athletic office.
9. Follow injury protocol.
10. Develop a team that appropriately displays the skills of the athletes.
11. Responsible for developing or adhering to a sound system of equipment accountability, including inventory, repair, and replacement.
12. Well-versed and knowledgeable in the sport.
13. Must follow KPS (Athletic Code of Conduct) and MHSAA policies and regulations.
14. Meet all deadlines for paperwork (i.e., rosters, physicals, officials' ratings, etc.)
15. Exhibit enthusiasm towards athletes and display respect for the entire program (i.e., officials, opponents, parents, schools, property, equipment, etc.)
16. Dress appropriately for games, practices, and school or athletic functions.
17. Act as a role model, display respect, and model leadership skills.
18. Foster school spirit by promoting other sports, clubs, and co-curricular activities.
19. Maintain fair, consistent, understanding, and tolerant relationships with athletes.
20. Maintain composure and conduct during practice and games.
21. All other duties assigned.

## **MINIMUM QUALIFICATIONS**

1. Possess previous coaching experience or assisting in a recognized program above the novice level for at least two years.
2. Have [reviously completed a course in the prevention of athletic injuries, or agreeable to complete the class before starting the second season of coaching.
3. Completion of the Coaches Advancement Program (CAP) Level 1 and 2 for Athletic Coaches from the MHSAA (or agreement to complete these modules before starting the second season of coaching).
4. Current first aid and CPR training or willing to complete CPR training before the second season.

## **DESIRABLE QUALIFICATIONS**

1. Possess a valid Michigan teaching certificate and a minimum of two years of successful teaching experience.
2. Previous demonstrated ability to provide positive leadership for coaches and athletes.
3. Serve as a role model in all aspects of the coaching profession.
4. Experience in a multi-cultural urban school district.
5. The candidate should have successful prior participation in the sport at either the high school, college, or professional level.

Please apply online at [www.kalamazoopublicschools.com](http://www.kalamazoopublicschools.com).

**This position will remain posted until filled**

Kalamazoo Public Schools is an Equal Opportunity Employer.