

Kalamazoo Public Schools

Every child. Every opportunity. Every time.

June 11, 2021

Locker Room Paraprofessional (Female)
Milwood Magnet School: A Center for Math, Science and Technology
10 Month, Full-Time
Paraprofessional Salary (\$15,744 - \$23,424)

Position will begin August 2021

Scope of Responsibilities

Monitors student activities in the **female locker room** and gymnasium area, assists with supervision of nearby areas, and with operation of the physical education program.

Performance Responsibilities

1. Supervises hallways, lunchrooms, and restrooms, asks for sign-in passes, inquires reasons for student being in hall during class time, intervenes in problem situations and escorts problem students to the office.
2. Assists injured students.
3. Files verbal and written reports about accidents, concerns, and problems.
4. Regulates access to and from female locker room.
5. Supervises student behavior and assists students--especially those having special problems and intervenes in problem situations.
6. Maintains cleanliness in the locker room.
7. Inventories and cares for physical education equipment.
8. Performs other duties as assigned.

Minimum Qualifications

1. High school diploma or equivalency.
2. Good personal appearance and grooming.
3. Ability to develop a rapport with students.
4. Evidence of a desirable work record (i.e. low absenteeism, good job performance, flexibility).

Please apply online at www.kalamazoopublicschools.com no later than
Friday, June 18, 2021.

Kalamazoo Public Schools is an Equal Opportunity Employer.