

Kalamazoo Public Schools Is Seeking

Head Cross Country Coach

Maple Street Magnet School for the Arts

Fall Season: 2022 – 2023 School Year

OUR MISSION:

Nurture the dreams of all students and empower all students to contribute to a better world.

Scope of Responsibilities:

Works under the direction of the Athletic Director and building principal with the sub-varsity teams.

Performance Responsibilities:

- Develop a program philosophy that is shared and communicated with all stakeholders
- Follow proper procedures for purchasing equipment and supplies
- Supervise sub-varsity coaches within the program
- Coordinate team player tryouts and selection
- Attend athletic departmental meetings
- Collaborate with AD on program practices, games, and events
- Cooperate with AD and school staff as well as fellow coaches
- Participate in pre-season parent meetings and post-season awards programs
- Develop and provide training rules to AD
- Responsible for positive public relations (i.e. reporting scores, media interactions, parents, banquets, athletic boosters, website, etc.)
- Continue to cultivate vertical alignment with middle school to high school programs
- Provide proper game and practice supervision
- Work closely with AD in recommending league policy and procedure changes
- Develop and provide training rules to AD
- Follow due process guidelines when disciplining athletes
- Conduct well organized practices
- Develop well organized practice plan by collaborating with fellow coaches
- Derive from the practice plan a well-organized practice schedule to be distributed to athletes, parents, and athletic office
- Follow injury protocol
- Develop a team that appropriately displays the skills of the athletes
- Responsible for developing or adhering to a sound system of equipment accountability, including inventory, repair and replacement
- Well versed and knowledgeable in the sport
- Must follow KPS Athletic Code of Conduct and MHSAA policies and regulations

- Meet all deadlines for paperwork (i.e. rosters, physicals, officials' ratings, etc.)
- Exhibit enthusiasm towards athletes, and display respect for entire program (i.e. officials, opponents, parents, schools, property, equipment, etc.)
- Dress appropriately for games, practices, and other school/athletic functions
- Act as a role model, display respect, and model leadership skills
- Foster school spirit by promoting other sports, clubs, and co-curricular activities
- Maintain fair, consistent, understanding and tolerant relationships with athletes
- Maintain composure and conduct during practice and games
- Experience in a multi-cultural urban school district
- Performs other duties as assigned

Minimum Qualifications:

- Two (2) years successful coaching experience as head coach or assistant in a Class A or B high school (per MHSAA enrollment guidelines) or an equivalent experience
- Completion of the Coaches Advancement Program (CAP) Level 1 and 2 for Athletic
- Coaches from the MHSAA, or agreement to complete these modules before the start of the second season of coaching
- Current first aid and CPR training

Desirable Qualifications:

- Valid Michigan teaching certificate with minimum of two years successful experience
- Previous demonstrated ability to motivate students in a positive manner in the sport being coached
- Training in basic first aid
- Previous demonstrated ability to plan and organize effectively, teach the fundamentals and techniques associated with the sport, and produce teams that are competitive and show evidence of being well coached
- Prior demonstrated ability to provide positive leadership for coaches and athletes and to serve as a positive role model in all aspects of the coaching profession
- Successful prior participation in the sport at either the high school, college or professional level
- Previous demonstrated ability to produce winning teams on a consistent basis

Kalamazoo Public Schools

Human Resources Department
1220 Howard Street
Kalamazoo, Michigan 49008

The position will remain posted until filled.

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