

# Kalamazoo Public Schools

Every child. Every opportunity. Every time.

Kalamazoo Public Schools Is Seeking

## Assistant Cross Country Coach

Loy Norrix High School

Fall Season: 2022 - 2023 School Year

### OUR MISSION:

Nurture the dreams of all students and empower all students to contribute to a better world.

### Scope of Responsibilities:

Works under the direction of the Athletic Director and building principal with the sub-varsity teams.

### Performance Responsibilities:

- Assist head coach in team player tryouts and selection
- Participate in pre-season parent meetings and post-season awards programs
- Cooperate with the Athletic Director and school staff as well as fellow coaches
- Coordinate and organize sub-varsity practice and game events
- Develop and provide training rules to the Athletic Director
- Follow due process guidelines when disciplining athletes
- Conduct well organized practices
- Develop well organized practice plan by collaborating with fellow coaches
- Derive from the practice plan a well-organized practice schedule to be distributed to athletes, parents, and athletic office
- Follow injury protocol
- Develop a team that appropriately displays the skills of the athletes
- Responsible for developing or adhering to a sound system of equipment accountability, including inventory, repair and replacement
- Well versed and knowledgeable in the sport
- Must follow KPS (Athletic Code of Conduct) and MHSAA policies and regulations
- Meet all deadlines for paperwork (i.e. rosters, physicals, officials ratings, etc.)
- Exhibit enthusiasm towards athletes and display respect for entire program (i.e. officials, opponents, parents, schools, property, equipment, etc.)
- Dress appropriately for games, practices, and other school/athletic functions
- Act as a role model, display respect, and model leadership skills
- Foster school spirit by promoting other sports, clubs, and co-curricular activities
- Maintain fair, consistent, understanding and tolerant relationships with athletes
- Maintain composure and conduct during practice and games
- Experience in a multi-cultural urban school district
- Performs other duties as assigned

**Minimum Qualifications:**

- Previous coaching experience or assisting in a recognized program above the novice level for at least two years
- Completion of a course in the prevention of athletic injuries, or agreeable to complete the class before the start of the second season coaching
- Current first aid and CPR training or willing to complete CPR training before the second season
- Complete CAP 1 and CAP 2 before the end of the second season

**Desirable Qualifications:**

- BS or BA degree with a minimum of two years successful teaching experience.
- Valid Michigan teaching certificate
- Prior demonstrated ability to provide positive leadership for coaches and athletes, and to serve as a positive role model in all aspects of the coaching profession
- Experience in a multi-cultural urban school district
- Successful prior participation in the sport at either the high school, college or professional level

**Kalamazoo Public Schools**

Human Resources Department  
1220 Howard Street  
Kalamazoo, Michigan 49008

The position will remain posted until filled.

Visit our website <http://www.kpsjobs.com>

**Kalamazoo Public Schools is an Equal Opportunity Employer.**