

## Boy's Varsity Golf Coach

Kalamazoo Central High School  
Fall Season 2022-2023

### Scope of Responsibilities

Works under the direction of the Athletic Director and building principal with the sub-varsity teams towards the program.

### Performance Responsibilities

- Develop a program philosophy that is shared and communicated with all stakeholders
- Follow proper procedures for purchasing equipment and supplies
- Coordinate both the team player tryouts and the selection process
- Attend all athletic departmental meetings
- Collaborate with AD on program practices, games, and events
- Cooperate with AD and school staff as well as fellow coaches
- Participate in pre-season parent meetings and post-season awards programs
- Develop and provide training rules to AD.
- Responsible for positive public relations (i.e., reporting scores, media interactions, parents, banquets, athletic boosters, website, etc.)
- Continue to cultivate vertical alignment with middle school to high school programs
- Provide game and practice supervision per the Athletic Department and KPS policy
- Work closely with AD in recommending league policy and procedure changes
- Develop and provide training rules to AD
- Follow due process guidelines when disciplining athletes
- Develop a well-organized practice plan by collaborating with fellow coaches, and run team practices using the same
- Derive from the practice plan a practice schedule and distribute to athletes, parents, and the athletic office
- Follow injury protocol
- Develop a team that appropriately displays the skills of the athletes
- Responsible for developing or adhering to a sound system of equipment accountability, including inventory, repair, and replacement
- Well-versed and knowledgeable in the sport
- Must follow KPS Athletic Code of Conduct and MHSAA policies and regulations
- Meet all deadlines for paperwork (i.e., rosters, physicals, officials' ratings, etc.)
- Exhibit enthusiasm towards athletes and display respect for the entire program (i.e., officials, opponents, parents, schools, property, equipment, etc.)
- Dress appropriately for games, practices, and school or athletic functions
- Act as a role model, display respect, and model leadership skills
- Foster school spirit by promoting other sports, clubs, and co-curricular activities

- Maintain fair, consistent, understanding, and tolerant relationships with athletes
- Maintain composure and conduct during practice and games
- Experience in a multi-cultural urban school district
- All other duties assigned

### **Minimum Qualifications**

- Two (2) years of successful experience as a head or assistant coach; in a Class A or B high school (per MHSAA enrollment guidelines) or equivalent
- Completion of the Coaches Advancement Program (CAP) Level 1 and 2 for Athletic Coaches from the MHSAA (or agreement to complete these modules before starting the second season of coaching)
- Current first aid and CPR training

### **Desirable Qualifications**

- Possess a valid Michigan teaching certificate and a minimum of two years of successful teaching experience
- Previous demonstrated ability to motivate students in the sport in a positive manner
- Previous demonstrated ability to plan and organize effectively, teach the fundamentals and techniques associated with the sport, thus producing competitive teams
- Previous demonstrated ability to provide positive leadership for coaches and athletes
- Serve as a role model in all aspects of the coaching profession
- Experience in a multi-cultural urban school district
- The candidate should have successful prior participation in the sport at either the high school, college, or professional level
- Previous demonstrated ability to produce winning teams consistently

**Kalamazoo Public Schools**  
Human Resources Department  
1220 Howard Street  
Kalamazoo, Michigan 49008

The position will remain posted until filled.

Visit our website <http://www.kpsjobs.com>

**Kalamazoo Public Schools is an Equal Opportunity Employer.**