



KING AND QUEEN COUNTY PUBLIC SCHOOLS

PROFESSIONAL/INSTRUCTIONAL VACANCY ANNOUNCEMENT

POSITION TITLE: JROTC Instructor
LOCATION: Central High School

SALARY: Based on JROTC Minimum Instructor Pay
FLSA: Exempt/216 days/11 Month

POSTED: May 21, 2025

Position Summary:

Instructors are responsible for planning, teaching, directing and supervising the Army JROTC program in accordance with the policies, regulations and directive of the King and Queen County Schools and the Department of the Army Cadet Command.

Qualifications:

- Be certified by Cadet Command as a qualified JROTC Army Instructor.
- Be in a retired status with a minimum of 20 years of active duty service or a gray area retiree with a minimum of 20 years of service.
- Be in the grade of Staff Sergeant, Sergeant First Class, Master Sergeant / 1SG Sergeant, or Sergeant Major / Command Sergeant Major and have baccalaureate degree from an accredited college or university.
- Meet Army height, weight and physical fitness standards
- Must possess high standards of military bearing, appearance, and moral character
- Hold appropriate certification, such as Technical Professional License with endorsement in JROTC and JROTC Instructor Certification

Responsibilities:

- Prepares the weekly training scheduled IAW the approved Master Training Schedule.
- Prepares lesson plans and training materials for JROTC instruction IAW the Master Training Schedule and appropriate directives.
- Development of the procedures governing the administration, control, and training of JROTC cadets IAW school and service policies.
- Conduct classroom, field and range training to ensure that adequate, safe and meaningful instruction is being conducted in compliance with school and service regulations and policies.
- Plan, coordinate and conduct an annual inspection. A Formal Inspection will be conducted by the 4th ROTC Brigade every 3 years.
- Requisition and maintain accountability for the U.S. Government property that is needed to support a JROTC program.
- Participate in the supervision of after school activities which include, but not limited to, the drill team, Raider team, color guard, rifle team, adventure training group and battalion staff.

Physical Requirements: Above average amount of climbing, bending, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions required.

Supervisor: Building Administration and Senior Army Supervisor

START DATE: 2025-2026 School Year

APPLICATION DEADLINE: Open until Filled