

Our Vision
*Excellence in education,
community, and self for success in
tomorrow's opportunities.*



Our Mission
*Maximize and foster learning and
growth for all through continuous
improvement.*

May 2019

JOB TITLE:	VAN DRIVER
DEFINITION:	The van driver is responsible for the safe and prompt transportation of students. The van driver reports directly to the building principal.
QUALIFICATIONS:	<ol style="list-style-type: none"> 1. High School Diploma or equivalent. 2. Clean driving record 3. Ability to pass a physical and drug & alcohol screening 4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
KEY FUNCTIONS:	<ul style="list-style-type: none"> • Transports district students to and from school on assigned routes. • On occasion, transports special clients, parents or community members for specific events. • Attends trainings and meetings as required by the District • Participates in the transportation of field trips, athletic trips or special runs. • Transports McKinney Vento children as assigned or needed. • Performs daily pre-trip bus inspections. • Uses technology, ie; tablet, radio, computer on a daily basis. • Required to check and maintain fuel and fluid levels on a daily basis. • Required to sweep and maintain the interior of the bus as needed. • Maintain order and safety of students during transportation. • Perform other related duties as required or assigned.
PHYSICAL DEMANDS:	<p>This position requires physical ability to carry out the following activities, with or without reasonable accommodation:</p> <ol style="list-style-type: none"> 1. The ability to reach, push, pull, bend, crawl, crouch, lift and/or restrain up to 40 pounds. 2. Communicating with others (talking, hearing, keyboarding and handwriting); 3. Observing instructional activities (seeing, listening to oral interpretation);
CAPACITY AND ABILITY REQUIREMENTS:	<p>In order to learn or perform duties adequately, the following are required:</p> <ol style="list-style-type: none"> 1. Adaptability to performance of a variety of duties, without loss of efficiency or composure. 2. Ability to accept responsibility for direction.

	<ol style="list-style-type: none"> 3. Adaptability to dealing with people beyond giving and receiving instructions. 4. General learning ability; ability to understand instructions, concepts and underlying principles; ability to reason and make judgments. 5. Ability to understand meanings of words and ideas associated with them, and to transfer understandings to individuals and groups as necessary. 6. Ability to perform manual functions easily.
WORK CONDITIONS:	Normal working environment. Van drivers may be exposed to extreme temperatures and weather conditions and may be exposed to various chemicals.
GENERAL REQUIREMENTS:	This job description is intended to describe the general nature and level of work to be performed by those assigned to this position. It is not intended to be a complete list of responsibilities, skills and duties required of the Van Driver Staff.
TERM OF EMPLOYMENT:	Varies.
EVALUATION:	The position is evaluated by the Building Principal or other designee.

