

# Wauconda Community Unit School District #118

**TITLE:** SPEECH AND LANGUAGE PATHOLOGIST

**QUALIFICATIONS:** Masters Degree in Speech-Language Pathology  
Professional Educator License with Speech Language Pathologist endorsement  
May also hold a certificate of clinical competence from the American Speech, Language, and Hearing Association

**REPORT TO:** Assistant Superintendent of Special Services  
Director of Special Services

**CONTRACT:** 180 Days

**SALARY:** Teacher's Salary Schedule

## **JOB DESCRIPTION:**

### ***Primary Responsibilities:***

1. Conducts screenings as needed.
2. Utilizes appropriate diagnostic procedures to conduct speech and language evaluations.
3. Interprets the results of each evaluation and makes recommendations for eligibility and services.
4. Establishes type and severity of disorders in areas of receptive and expressive language, articulation, auditory processing, oral motor functioning, voice, fluency, and pragmatics.
5. Participates in multidisciplinary conferences, I.E.P. conferences, annual reviews, parent conferences, and team meetings as necessary.
6. Develops an Individualized Education Program (I.E.P.) stating the annual and short-term goals for each child's level of functioning, the criteria for mastery, and the evaluation schedule.
7. Updates child's progress on the I.E.P. when specified under the evaluation schedule on the I.E.P.
8. Schedules students for remediation on an individual or group basis according to their needs. (Type and frequency of services as determined by the I.E.P. team).
9. Maintains folders that will include evaluation reports, notes of telephone conversations, conferences, appropriate forms, progress reports, etc.

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10. Prepares paperwork for I.E.P. conferences and annual reviews.
11. Utilizes appropriate exit criteria to make recommendations as part of the educational team regarding student's dismissal from formal speech and language service. Informs parents/guardians of the team's recommendations if they are not in attendance at the team meeting.
12. Serves as a communication consultant and resource person to classroom teachers, school personnel, and parents/guardians. These services may take the form of conferences, classroom demonstrations or other consultation models/activities (i.e., in-services and workshops).
13. Provides consultation according to one or more of the following models:
  - Schedules meetings with classroom teachers and/or other team members needed to discuss each child's progress.
  - Provides instruction to classroom teachers on carry-over techniques to be administered by teacher or teacher's assistant in the classroom setting.
  - Monitors students within the classroom setting.
  - Meets monthly/quarterly with students requiring minimal remediation/service.
  - In specialized situations where entire classes have critical speech and language needs, forms support groups with classroom teacher and parents/guardians.
  - Shares information on various programs, methods of learning and status of speech and language skills with mainstream/regular education teachers.
14. Participates in the Regular Education Initiative (REI) program and conducts classroom language groups (as determined by the Speech/Language Pathologist or as requested by the classroom teacher who is an active participant).
15. Provides assistance to child, family and staff in finding alternate means of communication, if necessary (i.e. communication boards, augmentative device, signing).
16. Provides assistance to parents/guardians in understanding the speech/language difficulty and suggests reinforcement treatment at home.
17. Participates in professional development opportunities including continued education in-services, workshops and speech/language conferences.

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18. Follows policies and procedures of District #118, and applicable state and federal regulations as well as an awareness of the policies and positions of the American Speech, Language and Hearing Association.
19. Performs other tasks and responsibilities as may be assigned.