



JOB DESCRIPTION

PARAPROFESSIONAL

QUALIFICATION AND EXPERIENCE

- Previous experience working with school aged students preferred
- Paraprofessional License or Short Term Paraprofessional Approval

REPORTS TO:

- Director of Special Education

ESSENTIAL JOB FUNCTIONS:

- Conduct review and practice sessions following instruction provided by the teacher.
- Provide corrective feedback to students regarding mastery of content.
- Supervise and assist students to independently complete assignments.
- Assist with clerical tasks as directed by the teacher and Special Education supervisor.
- Provide reports of student progress per rubrics created by the teacher.
- Assist students with use of technology devices as needed.
- Assist with monitoring of student behavior.
- Assist students with personal care and transportation as needed.
- While performing duties of this job, the employee may be required to stoop, lift students from wheelchairs, and use repetitive motions.
- Supervise students in the building and in the community, where applicable.
- Implement accommodations and modifications provided by licensed staff.
- Other duties as assigned.

TERMS OF EMPLOYMENT:

- 10 month position - follow school calendar for students
- Hours 7:15-2:25 p.m at Almond campus or 8:15-3:25 p.m at O'Plaine campus

COMPENSATION AND BENEFITS

- \$22.88/hr



- Paid medical, dental, life insurance; paid personal and sick leave, and state pension enrollment

WARREN TOWNSHIP HIGH SCHOOL IS AN EQUAL-OPPORTUNITY EMPLOYER

Per Board Policy 5:10, the District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; use of lawful products while not at work; being a victim of domestic or sexual violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/.