

TITLE: SCHOOL PSYCHOLOGIST

QUALIFICATIONS

1. Holds a Pupil Personnel Services Certificate with a School Psychologist Endorsement (K-12)
2. Knowledge of federal and state law, administrative rules, and Board policy governing special education, and demonstrated ability to effectively provide testing, psychological evaluation, and counseling services
3. Experience in a classroom which may include professional teaching experience, student teaching, or special education practicum
4. Broad knowledge of theories of individual and group guidance techniques, elementary and/or secondary school guidance program design, and career educational information and placement
5. Strong background in the use of technology
6. Relates extremely well to students
7. Demonstrated ability to communicate and work effectively with students, parents, staff, and community groups and organizations
8. Excellent interpersonal, organizational, and leadership skills
9. Able to work under pressure and deadlines
10. Maintain confidentiality of staff and students
11. Growth mindset
12. Adept at building capacity and empowering self-efficacy in others
13. Model integrity, authenticity, transparency, responsible leadership, ethical supervision and the highest standard of professionalism

PRIMARY RESPONSIBILITY TO

Director of Special Services and Principal

JOB SUMMARY

To enable pupils to derive the fullest benefits from school by promoting their sense of self and by evaluating and working to ameliorate psychological or mental health problems that may interfere with their adjustment to school and the education program offered to them. To meet the needs of exceptional children by providing services as required by state and federal guidelines.

MAJOR DUTIES AND RESPONSIBILITIES

Direct and Indirect Services

1. Provide consultation to parents regarding school-related student difficulties or crises impacting the school
2. Maintain contact with service and community agencies to obtain and provide relevant information
3. Assist in the comprehensive evaluation of students
4. Administer, score, and evaluate standard psychological tests for the purpose of assessing

the intellectual, educational, emotional, social, and behavioral characteristics of those students referred

Assisting Students with Special Education Needs

1. Assist in the development and implementation of building-wide screening and referral processes
2. Participate in the evaluation, classification, and placement of all pupils with special needs
3. Interpret the results of psychological testing and assist in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services
4. Assist in the placement and programming decisions made by Child Study Teams
Perform all duties required as a member of the Child Study Team by federal and state law, administrative rules, and Board policy
5. Provide consultation to special education teachers regarding the instruction and management of students with disabilities
6. Provide consultation to regular education teachers regarding the identification, instruction, management, and mainstreaming of students with disabilities
7. Provide consultation regarding students without disabilities who are experiencing educational or behavioral difficulties
8. Participate in the ongoing evaluation of the academic progress and educational placement of classified pupils
9. Provide interpretation of federal and state law, administrative rules, and Board policy regarding the education of exceptional students
10. Assist the Special Services Director in identifying special education needs within the district
11. Assist the Director in devising plans for improving special services within the district and implementing changes deemed necessary

Other

1. Serve as a consultant to parents, school personnel, and community groups on child development and mental health topics
2. Assist in the development and delivery of in-service programs and parent seminars
3. Keep the staff and community informed of the schools' psychological services
4. Observe pupils in classrooms and other school settings
5. Cooperate with community health and social welfare agency personnel
6. Assume responsibility for his or her continuing professional growth and development by such efforts as attendance at professional meetings, membership in professional organizations, enrollment in advanced courses, and by reading professional journals and other publications
7. Adhere to The Code of Ethics of the Idaho Teaching Profession adopted by the Professional Standards Commission and the State Board of Education
8. Adhere to the Ethical Principles of Psychologists and Code of Conduct
9. Seek assistance should emergencies arise

- 10. Represent the school district in a positive manner
- 11. Know and follow school district policy and chain of command
- 12. Perform other duties as assigned

EVALUATION

Performance of this position will be evaluated annually by the director of special services and/or building principal in conformance with district policy and IDAPA 08.02.02.120.

TERMS OF EMPLOYMENT

By contract as determined by the Board of Trustees in accordance with federal and state law, administrative rules, and Board policy.

NOTE

All certificated and non-certificated employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference:	I.C. § 33-512	Governance of Schools
	I.C. § 33-513	Professional Personnel
	I.C. § 33-515	Issuance of Renewable Contracts
	I.C. § 33-1210	Information on Past Job Performance
	IDAPA 08.02.02.027	Pupil Personnel Services Certificate
	IDAPA 08.02.02.120	Local District Evaluation Policy—Teacher and Pupil Personnel Certificate Holders
	IDAPA 24.12.01.350	Code of Ethics