



Lakeland Joint School District #272
15506 N. Washington Street,
Rathdrum, ID 83858

TITLE:
Teacher

JOB SUMMARY:

To provide opportunities for every student to develop his / her full potential intellectually, emotionally, and psychologically

QUALIFICATIONS:

1. Idaho Teaching Certificate with appropriate endorsement
2. Demonstrated knowledge of subject matter and effective teaching methods
3. Strong background in curriculum and the Idaho Core Standards
4. Strong background in the integration of technology with instruction and in creating and completing required reports
5. Ability to maintain a positive learning environment
6. Work well with students, staff, and the public
7. Excellent organizational skills
8. Excellent interpersonal and communication skills
9. Able to work under deadlines
10. Maintain confidentiality of staff and students
11. Such alternatives to the above qualifications as the Board may find appropriate and acceptable
12. Growth mindset
13. Effective use of de-escalation skills when working with frustrated parents, students, or staff
14. Adept at building capacity and empowering self-efficacy in others
15. Model integrity, authenticity, transparency, responsible leadership, ethical supervision and the highest standard of professionalism

REPORTS TO:

Building Principal

PERFORMANCE RESPONSIBILITIES:

(not limited to, but may include)

Instruction of Subject

1. Possesses a thorough comprehension of content in his/her teaching fields
2. Employs varied methods and materials that impart the knowledge of his/her subject area in a clear and concise manner

Initial & Date _____

3. Presents at and meets with all assigned classes at the location and time specified
4. Prepares for classes and shows written evidence of preparation to immediate supervisor
5. Strives to maintain and improve professional competence

Evaluation of Students

1. Evaluates students' progress through assessment data or other appropriate methods and responds accordingly with suitable interventions, remediation, and/or acceleration
2. Seeks assistance of authorized school personnel when the need arises

Advising and Counseling

1. Counsels with students, colleagues and parents on educational matters

Developing Curriculum

1. Cooperates with the other staff members in planning instructional goals, objectives, and methods that are aligned with district and state curriculum standards
2. Helps select textbooks and other instructional materials and equipment which complement district and state curriculum standards

Supervision and Discipline

1. Creates and maintains a classroom environment that is conducive to effective learning
2. Supervises students outside the regular classroom as assigned
3. Upholds and enforces rules and regulations set by administrative and district policy

Extracurricular Responsibilities

1. Assists with activities during or outside the instructional day that are assigned

Recording and Reporting

1. Promptly completes all assigned or required reports
2. Makes accurate and fair reports to parents on student achievement
3. Keeps an easily interpreted grade book that accurately portrays student progress

Care of School Equipment

1. Follows appropriate procedures in caring for school equipment
2. Maintains a classroom that is comfortable, neat, and inviting

Meetings

1. Attends and participates in building and district meetings or inservice workshops

Public Relations

1. Portrays by dress and conduct a positive image that compliments both the teacher and teaching profession

Other

1. Performs such other duties as may be assigned by the administrative personnel

Initial & Date _____

TERMS OF EMPLOYMENT:

By contract as determined by the Board of Trustees in accordance with federal and state law, administrative rules, and Board policy.

EVALUATION:

Performance of this job will be evaluated annually in accordance with state and federal law, administrative rules, and board policy on certified personnel.

NOTE:

All certificated and classified employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Board Approval Date: 3/8/1982

Last Revision: 1/12/2009

Employee Name _____ Date _____

Employee Signature _____

Human Resources _____